West Colchester Minor Hockey Association
Semi-Annual General Meeting Minutes
Wednesday, December 17 7pm
West Colchester United Arena

Present:
WCMHA Executive and Board Members: Alex Peters (President), Chelsie Johnson (1st VP), Nick Redden (2nd VP), Brianna Burris (Secretary, Equipment Manager), Shelley Roy (Treasurer), Katie Devine (Registrar), Dalce Shipley (Fundraising Chair), Terri-Lynn Kinsman (Ice Scheduler, Website Coordinator), Lisa Gordon (Awards Chair), Faith MacKenzie (U9 Rep), Logan MacKenzie (Coaching Coordinator), Jake Blair (U11 Rep), Jaime Thompson (U13 Rep)
WCMHA Members: Denver Lynds (U11C), Darcy Dobson (U18C), Greg Aubey (U11C, U13C), Lacey Little (U15C), Olivia Putnam (U11C), Brian Benoit (U13C), Victoria Lomond (U13C), Courtney Cummer (U15C), Louella Cummer (U15C), Alex Johnson (U9), Robbie Wells (U11C, U13C), Amanda Leamont (U15C)

Regrets- Robert MacDonald (Development Coordinator), Crystal Slack (U15 Rep), Jake MacDonald (Referee In Chief) Seth Fisher (U7 Rep), Jennifer Roode (U18 Rep)

Call to Order and Welcome:
Welcome everyone to the WCMHA Semi- AGM for 2025. Thank you all for coming. The minutes from the previous AGM were circulated via email and on the website.

Motion to accept minutes from 2025 AGM: Dalce, second Jake

President Report– Alex Peters

- Discussion on taking back the rink, and how that has caused complaints to go up. Please remember to follow the 24 hour rule and the chain of command
- Discussion on Referees- please try and cut them some slack, they are put in a difficult position and are doing their best. Without them, our kids wouldn't be able to play the game.
- When you see a board member at their children's game, please remember they are a parent there to enjoy a game of hockey. Please send them an email at a later time.

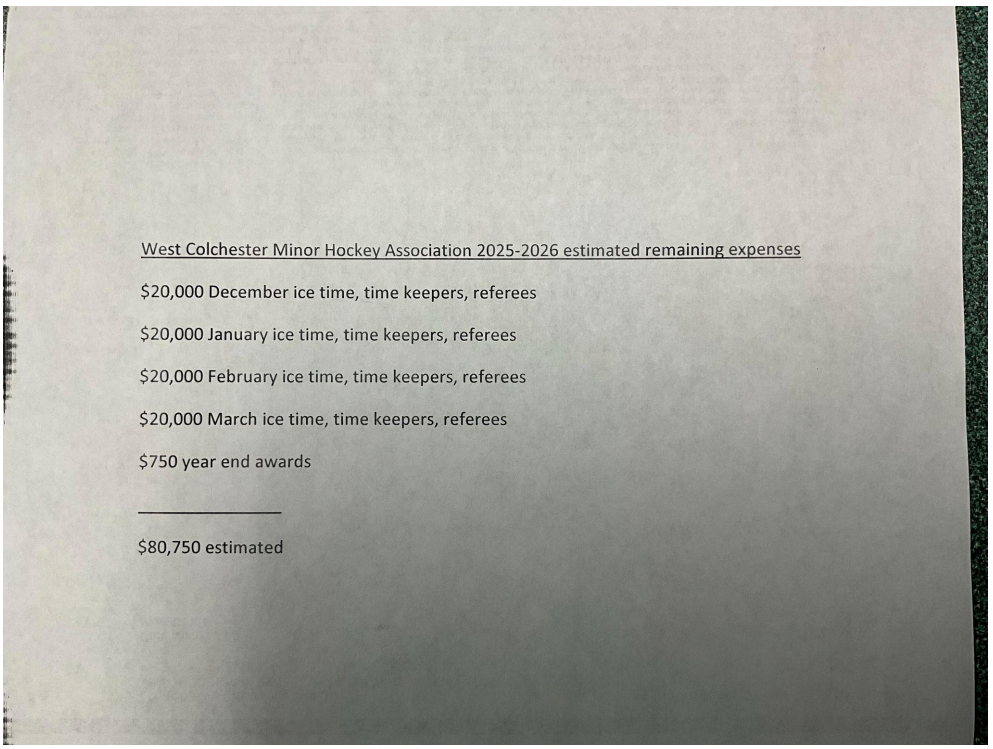
Treasurer – Shelley Roy- (financial report submitted in advance)

West Colchester Minor Hockey Association
Balance Sheet As at 2025-12-10

ASSET		
Current Assets		
RBC Bank Account #1007574	96,642.17	
West Colchester Cares #1021187	1,279.55	
Total Assets		97,921.72
Total Current Assets		97,921.72
TOTAL ASSET		97,921.72
LIABILITY		
Long Term Liabilities		
West Colchester Cares to Distrib...		1,279.55
Total Long **Term Liabilities**		1,279.55
TOTAL LIABILITY		1,279.55

West Colchester Minor Hockey Association
Income Statement 2025-08-01 to 2025-12-13

REVENUE	
Revenue	
Fundraising Income	172.14
Minor Hockey Registration	96,805.97
Friendship Tournament Income	11,100.00 ← more to be collected
Total Revenue	108,078.11
TOTAL REVENUE	108,078.11
EXPENSE	
General & Administrative Expe...	
Bank Fees	176.05
Equipment Purchased	22,014.16
GrayJay Fees	1,453.00
Coaching & Bench Staff Courses	3,346.10
Referee Fees	4,055.00
Hockey Nova Scotia Insurance	16,257.00
Ice Rental	27,475.00
Fundraising Expenses	919.98
Time Keeper Fees	1,268.00
U18A Rep Team	28.50
U13A Rep Team	28.50
Development & Education Clinics	1,000.00
Total General & Admin. Expen...	78,021.29
TOTAL EXPENSE	78,021.29
NET INCOME	30,056.82



West Colchester Minor Hockey Association 2025-2026 estimated remaining expenses

$20,000 December ice time, time keepers, referees

$20,000 January ice time, time keepers, referees

$20,000 February ice time, time keepers, referees

$20,000 March ice time, time keepers, referees

$750 year end awards

$80,750 estimated

Motion to accept; Lisa, second Jake

Old Business:

Dodie connected with Stacey Culgin, a former WCMHA Treasurer and Auditor, about auditing our books. Stacey is away and has questions about what is expected. We will check back with her to find out if she will audit our books.

- Chelsie is in contact with Stacey about looking at the books annually.

Discussion regarding options for recruiting, retaining, developing, and supporting our Officials, such as more development, paying for gear, getting coaches on board (stop abuse of Officials). Abuse should be enforced; Officials should be encouraged to give bench minors and remove spectators from the stands when necessary. We need to support our RIC. Suggestion to put our rates higher than neighboring associations. Suggestion to have Jake McDonald talk to the younger players and do an on-ice session as a means of recruiting, developing, and retaining Officials.

- Discussed in Referee in Chief's report

Discussion regarding the possibility of working with Truro and Brookfield about co-hosting extra C teams when our teams have a lot of players. It is something we can discuss as needed, based on numbers.

- Discussions will continue to be had with Brookfield & Truro as the new season comes.

Discussion on how players are evaluated to decide where they play, for example if players are new to hockey and start out at a younger age. Suggestion to have something in writing regarding the process, with coaches involved and improved communication with affected families.

- Development Coordinator has created a "Late Starter Policy" that will be used on a case basis when needed.

New Business:

Fundraising Chair:
Nominations in advance: Melissa Balk, Leonard McLellan, Victoria Lomond, Taylor Geldart & Crystal Slack

- Melissa Balk wins by vote

Tournament Chair:
Nominations in advance: Melissa Balk, Leonard McLellan, Victoria Lomond, Taylor Geldart & Crystal Slack

- Crystal Slack wins by vote

Coaching Coordinator:
Nominations in advance: Victoria Lomond, Logan MacKenzie, Chad Bower

- Logan MacKenzie wins by vote

Treasurer:
Shelley Roy has announced she will be stepping down as treasurer at the end of the season. She has done a great job and there are big shoes to fill. Thank you for everything you have done for the association Shelley!

Officer Reports:

First Vice President/Risk Management: Chelsie Johnson (submitted in advance)-
It's been a busy start to get the season up and running but everything seems to be going smoothly.
- All benches have been approved (thank you to all managers that have reached out to their bench staff to make sure requirements have been completed) a few waiting for CRC but soon to be good to go! Also with 2 new courses that have been added this year getting this done took time, caused some frustration however without those volunteers the kids don't get to do what they love doing— so thanks again.

- There has been one suspension. (hopefully not many to follow!)

Second Vice President: Nick Redden (submitted in advance)-
No major issues so far from the teams, I few teams were reminded about the rules not being followed, few teams were given a warning about non-authorized people being in the dressing rooms. So far, I haven't heard anything about parents continuing to disobey the rules.

Talked to Ross about a few minor rink issues we were having, first being the 4:00 Adult group showering after their practice, I have asked Ross to make sure they aren't using a joining room with any of our teams, or have asked them to be aware that a minor team needs the bathroom to change into their undergear. Ross has agreed to talk to the teams and try and keep them in non joining rooms, and if they do having joining rooms that the adults wait until the kids are on the ice to shower, or shower at home.

We also had an issues of a group leaving open alcohol containers on the benches after their ice times, then the U7 team coming on after, Ross said he will talk to the group thats on before them to clean up after they are done.

Equipment Manager: Brianna Burris (submitted in advance)-
Since the AGM, we were able to purchase 300 pucks for the association. We bought a new lock for the cubby under the stairs and that is where the teams share practice pucks/pylons/pennies.
We were able to purchase new try out jerseys for both U13A and U18A.
U9 got 40 new jerseys as Tim Hortons stopped sponsoring that age group.
U13C, U13A, U15C, U18C, U18A all got new home and away jerseys. This was our biggest expense. The jerseys did come larger in size than anticipated but they are manageable.
I have reached out to all the coaches to make sure they have everything they need, U15C needed more pucks for warm ups and bandaids.
I have purchased more green bands as we have more young referees joining the association.

Motion to price/buy smaller goalie gear for U9- Katie, second Terri-Lynn

Coach Coordinator: Currently Vacant (Greg Roy, past coach coordinator submitted in advance)
Ideally by mid Feb coach co should email head coaches the info for awards with a deadline of march 15th for all names of nominees. Please have the new coordinator reach out to Leah for the info. Then early march coach co should send a memo asking for feedback and thanking the coaches for all of their work. They'll include feedback at the year end agm meeting.
Keep in mind that 90% of those who fill out the google doc in Aug/early September only have assistant coach availability (which is perfectly acceptable!) so that means some hunting outside of those names for head coaches roles. It means patience at rep aged levels because no one knows where kids will end up so assigning is done as early as possible and then at u9 head coaches arnt determined until teams are divided then it's ensured that both teams have coaching :)
I find it beneficial to have a beginning of season meeting with the head coaches to go over the basic but more importantly to welcome them and let them know they're appreciated and how to get in contact with their coach co. Nice to have a face to names!
Thank you to all coaches & Thanks for allowing me a role the last few seasons! Whoever takes it on is welcome to ask me questions anytime. I will forward the voted in CC all the current HCs contact info.
Go Cobras🏒

Action: Brianna to get Logan Greg's email so he can begin his new role of coaching coordinator

Registrar: Katie Devine: (submitted in advance)
All players have paid except for 2. I have been talking with both players' parents trying to make arrangements for payments ASAP . There was a lot of mix up this season with the e transfer email address

Other than that - things went well for the most part.

Email was made this year, will be shared & be available for years to come for etransfers

Fundraising Coordinator/Tournament Chair: Dalce Shipley/currently vacant

The tickets have been given out along with extra tickets to sell. The draw date is Dec 17 2025. The draw will be live in Facebook, Winners will be notified after the draw with a phone call. The u7, a few u9 and U18c participated in the Debert Christmas Parade this year. The kids enjoyed showing the community their cobra spirt! Thank you to all that participated and helped. The West Colchester Cares Friendship Tournament is now full for levels U11-U18. We have a few teams for both the U7 and U9 jamborees. After Christmas break we will have a meeting with the team reps and tournament committee to discuss the tournament.

Action: Dalce to reach out to Melissa and Crystal and help them transition into their new roles of fundraising chair & tournament chair

Website Coordinator: Terri-Lynn Kinsman (submitted in advance)-
GrayJay has changed to a "Contact Us Form" style for all of our Board Members, keeping our contact information private until inquiries are responded to. There have been a few times these emails have gone into junk mail. Everyone is aware this can happen and has been keeping an eye on it. Otherwise everything has been going smoothly.

Ice Scheduler: Terri-Lynn Kinsman (submitted in advance)-
A few changes were made to the schedule this season. Friday night's scheduled was moved ahead by 30 minutes, U7's have ice time on Saturday mornings and U9 dev and int play back-to-back on Saturday mornings. Communication with the rink has been going well.

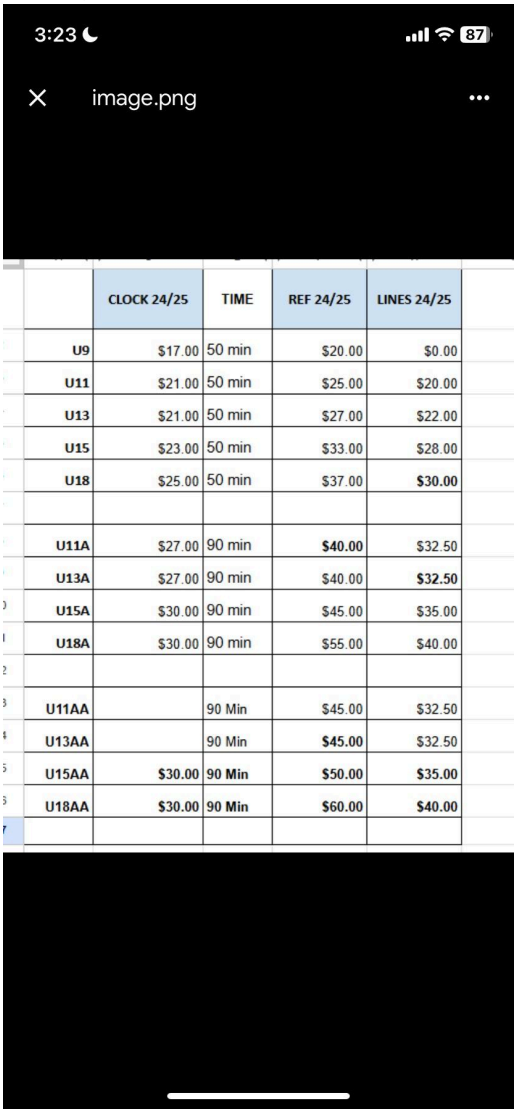
Referee in Chief: Jake MacDonald (submitted in advance)-
Everything has been going well in the past month, and we have seen improvements with the u15c games since moving to four officials. I would however recommend that after refereeing the game with Truro (Bernard) in town last weekend and witnessing the behaviour in the stands, the next time they play (Jan. 27th) board members may need to attend or possibly prohibit spectators from watching the game. I'm sure other people at the meeting also witnessed this and will be able to support that suggestion.

In regards to the old business, I would like to have some communication through younger teams about recruiting officials for next year. I feel that refereeing is something that a lot of younger players have some interest in, however unclarity on how to start may be a barrier for them. I am open to giving out my contact information either digitally or going to talk to teams in person. I am also open to having short meetings with players who are interested to answer questions that they may have.

As discussed in the past meeting, our official pay rates are currently matching Brookfield, with $10 of travel pay for officials who are coming from outside the association. In the assignments, local officials have been prioritized with consideration of qualification and officiating experience (for example I'm not going to prioritize a first year WC official over an experienced Truro official for a u18A game). I will attach Brookfields pay rates that they have kindly provided to me. Truro has been reluctant to do so, however we have a strong breakdown based on what our officials have been paid from them.
<u>Truro Pay Rates:</u>

u13c (Linesman) - $30
u13a (Linesman) - $32.50
u13a (Referee) - $40
u15c (Linesman) - $30
u15c (Referee) - $40
u18c (Referee) $40
u18a (Linesman) - $40
u18a (Referee) - $60

u13b (Timekeeper) - $30



	CLOCK 24/25	TIME	REF 24/25	LINES 24/25
U9	$17.00	50 min	$20.00	$0.00
U11	$21.00	50 min	$25.00	$20.00
U13	$21.00	50 min	$27.00	$22.00
U15	$23.00	50 min	$33.00	$28.00
U18	$25.00	50 min	$37.00	**$30.00**
U11A	$27.00	90 min	**$40.00**	$32.50
U13A	$27.00	90 min	$40.00	**$32.50**
U15A	$30.00	90 min	$45.00	$35.00
U18A	$30.00	90 min	$55.00	$40.00
U11AA		90 Min	$45.00	$32.50
U13AA		90 Min	**$45.00**	$32.50
U15AA	**$30.00**	**90 Min**	**$50.00**	**$35.00**
U18AA	**$30.00**	**90 Min**	**$60.00**	**$40.00**

Development Chair: Robert MacDonald (submitted in advance)-

Things seem to be going well. I decided to combine skater groups to get the kids on the ice more often. It adds a bit of difficulty, but I think it's worth it to get the kids out more often.

Jacob Fancy is booked for monthly sessions throughout the season. All the feedback I've heard has been positive.

Jon MacWilliams has had one session with all teams and will be back January 26 & 28. Feedback from parents and especially the coaches for these sessions was great!

Jon MacWilliams is also doing a 3-day private camp in Debert over the holidays, which is a great opportunity for local players. Information is on the Facebook page. He said registration has been solid but would appreciate one more post for a “Last Call” for registrations if possible.

I’ve attended several U7, U9 and U11 practices, and had lots of good conversations with those coaches. Provided some literature to the U7 Head Coach to help with his practices.

Due to scheduling Jon MacWilliams, the U13A/U15C group had to miss their first scheduled development time with me. I plan on getting them caught up for this session after the holidays.

Action: Terri Lynn to post Jon MacWilliams camp on facebook for a “last call”

Divisions:
U7 – Seth Fisher (submitted in advance)- We have several upcoming tournaments/jamborees beginning this month & into the new year. Kids and families are both seemingly very excited! Have played a few little intermission scrimmages at the Jr & Sr Bearcats Games. Everyone is practicing hard & improving quite a bit. Very enjoyable season thus far!

U9 – Faith MacKenzie (submitted in advance)- Neither of the U9 teams have anything to report this month!

U11– Jake Blair (submitted in advance)- no issues to report

U13 – Jaime Thompson (submitted in advance)-

- **U13A**

All is well! The team is playing strong and getting along great. Coaches are very happy overall. Michelle is going to get a budget update sent along.

- **U13C**

The team is playing well and working hard. No questions or concerns to report.

U15 – Crystal Slack (submitted in advance)- no issues to report

U18 – Jennifer Roode (submitted in advance)- the only concern brought to my attention was about certifications that needed to be done, Nancy said maybe a week reminder would have made things less frantic, but Chelsie was great with everything.

Open Discussion:

Discussion about having older/more experienced refs with the younger ones who teams are seeing more frequently.

U15C as a team will be looked into on a bigger scale by executives. Have had multiple complaints about various issues.

Discussion on the code of conduct and the repercussions when the signed document is not followed. A document should be created to lay out guidelines of steps taken if the code of conduct is not followed for players & parents. Giving this documentation at the beginning of

the season in the team meeting and access to it on the website may help with issues that arise over the season.

Next AGM will be : May 4, time and location to be determined

Adjournment: 8:46pm Lisa second Logan