

CATEGORY: Organizational Structure	LAST REVIEW: NEW
POLICY NUMBER: 1.5	DATE APPROVED: November 3, 2025
TITLE: Parent Volunteer Requirements for Home Tournaments	
PURPOSE: To outline volunteer requirements of parents during CCMHA hosted tournaments.	
RELATED GUIDELINES/DOCUMENTS:	

1. INTRODUCTION

Cumberland County Minor Hockey Association (CCMHA) is proud to host a number of home tournaments each season. These events provide valuable opportunities for our players to compete locally, strengthen community spirit, and welcome visiting teams to our association.

To support CCMHA's commitment to keeping hockey affordable and accessible for all families, there is no entry fee charged to our home teams for participation in CCMHA-hosted tournaments.

In return, CCMHA relies on the active participation of parents and guardians to ensure that each tournament runs smoothly and successfully. This shared effort helps maintain our tournaments as cost-neutral events while fostering the community involvement that makes minor hockey thrive. These tournaments are a direct reflection of our hockey community's commitment to teamwork, sportsmanship, and support for one another, both on and off the ice. When everyone contributes, everyone benefits.

Cumberland County Minor Hockey recognizes that the contribution of hockey volunteers is immeasurable to ensure a smooth and successful season, and without volunteers, minor hockey would not exist.

2. VALUES AND SPIRIT OF THE POLICY

This policy is founded on CCMHA's values of accessibility, teamwork, and community engagement.

Our tournaments succeed through collective effort; every contribution, large or small, helps keep our programs thriving and affordable.

By volunteering together and cheering from the stands, we ensure every player feels supported both on and off the ice.

3. VOLUNTEER REQUIREMENTS

Each CCMHA team participating in a home tournament is required to provide volunteer support during that event.

The number of volunteer hours per team will be determined by the Tournament Committee based on the size and needs of the tournament.

1.5 CCMHA Parent Volunteer Requirements for Home Tournaments

The Head Coach or Team Manager will be responsible for coordinating their team's volunteer schedule with the Tournament Coordinator.

4. SCHEDULING AND COMMUNICATION

Volunteer sign-up sheets will be provided to Cumberland teams participating in tournaments at least two (2) weeks prior to the tournament by the Tournament Committee Chair. These sign up sheets will outline the volunteer needs. Each team must submit its completed volunteer schedule to the Tournament Coordinator by the deadline provided.

Teams are encouraged to distribute volunteer hours fairly among parents and guardians.

5. ELIGIBLE VOLUNTEER ROLES

Volunteer opportunities may include (but are not limited to):

- 50/50 ticket sales
- Welcome / registration table
- Arena setup and teardown (including signage, decorations, tables, etc.)
- Music
- Hospitality Room Supervision
- Raffle table or merchandise table support
- General cleanup and end-of-day reset

6. PARENT ATTENDANCE DURING GAMES

CCMHA is steadfast in its belief that it is crucial for parents and guardians to be present to watch their child's games. To honour this, parents and guardians will not be scheduled to volunteer during their child's on-ice games. Volunteer shifts should be organized around game times so every family can fully enjoy and support their player's experience.

7. ACCOUNTABILITY

CCMHA does not impose financial penalties for non-participation; however, all families are strongly encouraged to contribute their time in recognition of the benefits their players receive through zero-cost tournament participation.

CCMHA expects all teams to take this responsibility seriously and contribute fairly to our shared success. Teams unable to fulfill their volunteer requirement may be asked to provide additional non-financial support to future CCMHA events (e.g., raffle donations, promotional support, etc.) at the discretion of the Tournament Committee and CCMHA Board.

8. REVIEW

The Policy will be reviewed by Cumberland County Minor Hockey on an annual basis.