



# **Pictou County Minor Hockey Association**

## **2024-2025 Annual General Meeting**

**Monday, June 23, 2025**  
**PCWC, 7:00pm**

# Agenda



- APPROVAL OF MINUTES FROM 2023-2024 AGM
- PRESIDENTS WELCOME & INTRODUCTION OF BOARD MEMBERS
- EXECUTIVE AND BOARD REPORTS
  - PRESIDENT'S REPORT
  - VICE PRESIDENT'S REPORT
  - REGISTRATION REPORT
  - COMMUNICATION REPORT
  - ON-ICE OPERATIONS REPORT
  - OFF-ICE OPERATIONS REPORT
  - DEVELOPMENT REPORT
  - RISK MANAGEMENT REPORT
  - FINANCIAL REPORT
- TECHNICAL DIRECTOR REPORT
- PRESENTATION OF NOMINEES AND ELECTION OF OFFICERS
- Q & A
- WRAP UP
- ADJOURN

# President's Welcome and Introductions



- Joel Page, President
- Jason Patriquin, Vice President
- Melanie Young, Director of Communications
- Beth Leadbetter, Director of Registration
- Chris Tellum, Director of On-Ice
- Marcy Raynard, Director of Off-Ice
- Aaron Cameron, Director of Development
- Stacey Munroe, Director of Risk Management
- Tracey DeCoste, Director of Finance
- Garrett Lambke, Technical Director
- Carla King, Administrative Assistant
- Samantha Johnson, U7 Coordinator
- Robin Curtis, U9 Coordinator
- Sara Lelievre, U11 Coordinator
- Drew Tooke, U13 Coordinator
- Holly Didsbury, U15 Coordinator
- Alecia Sutherland, U18 Coordinator
- Aimee Kelly, Rep Coordinator
- Jennifer Buchanan, Ice Coordinator
- Max Sinnis, Website Coordinator

# President's Report

Joel Page - President



## Who is PCMHA?

A group of volunteers focused on the delivery of ice hockey programming and player development in Pictou County.

### Special Recognition

- Jason Patriquin, Outgoing Vice-President
- Beth Leadbetter, First Season Registrar Success
- Chris Telling, First Season On Ice Success
- Melanie Young, First Season Communications Success
- Jennifer Buchanan, Ice Scheduler
- Division Coordinators
- Bantam Memorial Committee
- Bauer MacIsaac Memorial Committee
- Team Managers
- Carla King, Admin
- Coaches & Bench Staff



# President's Report Continued

Joel Page - President



## Season Recap:

- Team Successes!
- Clinic Delivery (incl goalies!)
- Local Tournaments
- Asset Management
- Bauer First Shift
- 2nd Annual Grad Skills Competition
- Crush The Halls
- Updated Bylaws
- New Board Positions
- Challenge Cup
- Off-Season Programming

## Looking Towards 2025/26

- Updating Association Policies
- Referee Development
- In House Clinics
- Fundraising
- Community Engagement

# President's Report Continued

Joel Page - President



## SWOT (Board Perspective)

### Strengths:

Volunteer Base (incl coaches), Unique Geography, Ice Facilities, Community Support

### Weaknesses:

Fundraising, Geography (Balancing Teams), Intake of New Coaches, Referee Availability

### Opportunities:

Off Season Programming, Tournaments, Fundraising & Sponsorships, Support for New Coaches, Referee Training

### Threats:

Rising Participation Costs, Volunteer Burnout, Competition for Facilities, Time Dedicated to Non-Core Activities

# Vice President's Report

## Jason Patriquin - Vice President



Good evening. For those that don't know me, my name is Jason Patriquin, and I was in the VP role this year, and previous to that, was in the Off Ice Operations role (asset management) two years ago, and last year was in both the Off Ice and On Ice role where I had more interaction with our 140 volunteer coaches, rink staff, division coordinators, and referees. I loved both of the roles. This season in the VP role I decided to look at the association from a long-term perspective, that 30000-foot view. I talked to other association leaders and tried to determine where we stood. Where were our gaps, and if present how could we fill those with limited resources. I love this association and always have, ever since I skated out from dressing room number three of John Brother Stadium in October of 1981. As I end my run and exit stage right, I still want the best for this organization.

I only wrote three things down, current state, wins and opportunity.

Current State: As you have heard all these great speakers this evening you see the brilliant work accomplished, but there is one thing all of them did. Each of them undersold their efforts this year. They didn't tell you ALL the wonderful work they did each week, each month, but only some of it. I've always said, we have always lost the battle of perception as a MHA, but their modesty is admirable.

Wins: There were a couple things in my term I am proud of. Building the grass roots PCMHA Crush the Halls program with the help of Julie Horechuck. This association staple has an amazing impact our on community as a whole and players alike, something I hope that will stick with them as they age and can produce positive affects in their own community's gong forward.

The PCMHA Volunteer of the Year Award, and the new PCMHA Coach of the Year Award, I am proud to have started these and think it's wonderful to highlight the best among us, and all our great volunteers. Thank you to Sam's Stellarton who sponsored both awards.



# Vice President's Report

## Jason Patriquin - Vice President



The new PCMHA Sledge program. I've wanted this for three years now and am so glad to get it off the ground. Thank you to Beth Leadbetter, Adam Coachrane, Sophie Patriquin, and Rae Gunn comprising our start up committee.

Enabling three years of our grass roots buddy goalie help where we have peewee through midget goalies go out with younger teams. There are benefits to teacher and students alike. Also, pushing the kids I came up through the system with, '09 kids to become referees, wonderful to see the next generation present and performing.

**SHOUT OUT:** To the young volunteers that joined me/us throughout the last three years: Liam Page, Josh Anderson, and Mason Patriquin with three years of Bauer First Shift Saturday mornings.

**Opportunity:** I have some things I never achieved but that now sits with the new board, and I wish them great luck and progress. I can see amazing things coming from the remaining group, with new and improved ideas.

I want to thank everyone on this board, the previous board, coaches and volunteers this season and in past seasons who have helped this organization. But on a more personal note, I want to thank all the kids I coached over the last 11 years that made me love the game again. I loved coaching, my mantra was push the kids to their very limits but never over and teach them some life lessons along the way. My teams coaches and players battled for 15 tournament banners over the last 3 years and only won 9. I learned more from our losses than the wins, but enjoyed them all. The kids are where all the fun is and thanks for giving me that joy. I hope they can all look back in a few decades on their time in our hockey program with fond memories, and with a smile.



# Communication Report

Melanie Young - Director of Communications



In 2024/25 we aimed to improve transparency in our communications and to do so in a timely manner. For example, we would give several notices on Facebook regarding upcoming events to encourage active participation in the event (e.g. AGM).

We switched our website over from the old Goalline to the new GrayJay system. We aim to build on this framework and improve our website in the coming months.

We set up an Instagram page and aim to improve our communications on Instagram to match our efforts on Facebook.

We sought to recognize the qualifications and leadership of our coaches by highlighting their BIOS on Facebook--- giving credibility to the selection process.

We regularly communicated updates from sister organizations (e.g. Hockey NS, Hockey Canada) regarding funding opportunities and special events for our membership.

We tried to dissuade miscommunication by encouraging people to ask responsible directors for answers to questions rather than the communications director alone.

# Registration Report

Beth Leadbetter - Director of Registration



	<u>24/25</u>	<u>23/24</u>
Total Registration	720	736
U7 REGISTRATION FEES	103	123
U9 REGISTRATION FEES	127	109
U11 REGISTRATION FEES	125	132
U13 REGISTRATION FEES	122	133
U15 REGISTRATION FEES	131	134
U18 REGISTRATION FEES	112	105
Total Tryout Participation	250	261
Total Camp Participation	233	87
Special Programs	51	40
Refunds	64	29

Registration for the 2024/2025 season opened on August 6th and the last registration took place on November 26th.

The 2024/25 season maintained relatively the same level of participation from the 2023/24 season. We increased our number of registrants in specialized programs, like Bauer First Shift and Sledge Hockey. The number of camps offered, and the number of participants per camp increased.

# On-Ice Operations Report

Chris Tellum - Director of On-Ice Operations



## Page 1

### ON-ICE DIRECTOR

## Page 2

### Coach Supports

#### •Welcome Package with Journey of a Coach

- Parents Meeting
- Drill Book
- Manager Expectations
- Hockey NS Regulations

#### •On-Ice Support

- Worked with U7/U9/U13/U18

#### •Off-Ice Support

- Open Door
  - § Practice Plan discussion
  - § Parent/Manager/Coach/Player relationships

### Next Steps

- Welcome Package with On-Ice demonstrations to start the season.
- Drill Book – What & Why
- More On-Ice support
- Tournament Selection / Registration

## Page 3

### Assessments

#### •Worked with Technical, VP, Development & Off-Ice Directors

- Proper Assessor Training
- Proper Procedure implementation
- Proper Bench Management
- Top 4-6 Assessors

### Next Steps

- Enhance Assessor Training
- Enhance Bench Management



# On-Ice Operations Report - Continued

Chris Tellum - Director of On-Ice Operations



## Page 4

Stop / Run Time U11/ U13

- Increased Ice Time Usage by 9%
- In Person Meeting with U11/U13 Coaches / Managers to discuss benefits of Run Time vs Stop Time

## Next Steps

- Better Documentation / Communication via Coaches/Managers/Coordinators on rules of play.

## Page 5

Risk Management Support

- Collaborative discussion/outcomes with President/Risk Management for any disciplinary actions

## Next Steps

- Better Outline for Coaches/Managers on Expectations of Parent/Manager/Coach/Player relationships.
- Parents Meeting

# Off-Ice Operations Report

**Marcy Raynard- Director of Off-Ice Operations**



**In the 2024-2025 season as Off Ice Operations, I attended successful tryouts and managed the administration responsibilities.**

**Managed communication to/from Board of Directors and Division Coordinators – we had four new Coordinators - the season presented some challenges that were all worked out**

**Management of Gray Jay - “C” house league games, maintained daily contact with ice scheduler and Referee In Chief, managed rosters for I11-U18 teams for Gray Jay, game sheets.**

**Board representative for Bantam Memorial**

**Bauer Memorial**

**Tim Bit Jamboree**

**Challenge Cup**

**Organized Tim Bit Welcome to the start of the season weekend**

**Lead the Bauer First Shift Program**

# Development Report

**Aaron Cameron - Director of Development**



- U9 Assessments
- U9 Teams
- Bauer MacIsaac Memorial Tournament
- Coaching Development



# Risk Management Report

## Stacey Munroe - Director of Risk Management



Risk Management saw an increase in reported injuries this year, with medical reports being forwarded off to HNS. For next season, we will be supplying all Competitive teams with a fully stocked 1st Aid Kit that will be taken on the road with them, in case of need while away from our home rinks. These kits will be given out to the team by the equipment manager at the beginning of the season and taken back in and restocked and checked over at the end of the season. We are working on getting 1st Aid Kits for the recreation divisions, in the meantime all our local arenas have 1st Aid Kits accessible to teams.

Risk Management has also seen an increase in conflict resolution at all levels of play; we have met with individuals and coaches to remind of safe play, met with teams to discuss our bullying policies, and have received more in-depth incident reports that ITP (Independent Third Party) or HNS have pushed down to the MHA level to investigate.

With each incident or concern we take all necessary steps to understand the concern and investigate it to our abilities as volunteers and using our MHA policies and procedures.

It has been brought to my attention late in the season that some do not feel comfortable bringing forth an issue at hand, as it does not get dealt with, or we choose what to look at, and what to ignore. I would like everyone in the membership to know that if the complaint is a formal complaint and filled out and submitted, that it does indeed get looked at by risk and other supporting board members.

As a Board of Directors, we want everyone to feel safe and heard when submitting a formal complaint through the proper avenues. I suggest that PCMHA appoint an official Disciplinary Committee, as outlined in our policies, to handle such matters in a manner that will align with our policies and procedures.

And most importantly, we want all our players from U7 to U18 to have fun playing the game they love, feeling safe while on the ice, or in the dressing room, or after games.

# Financial Report

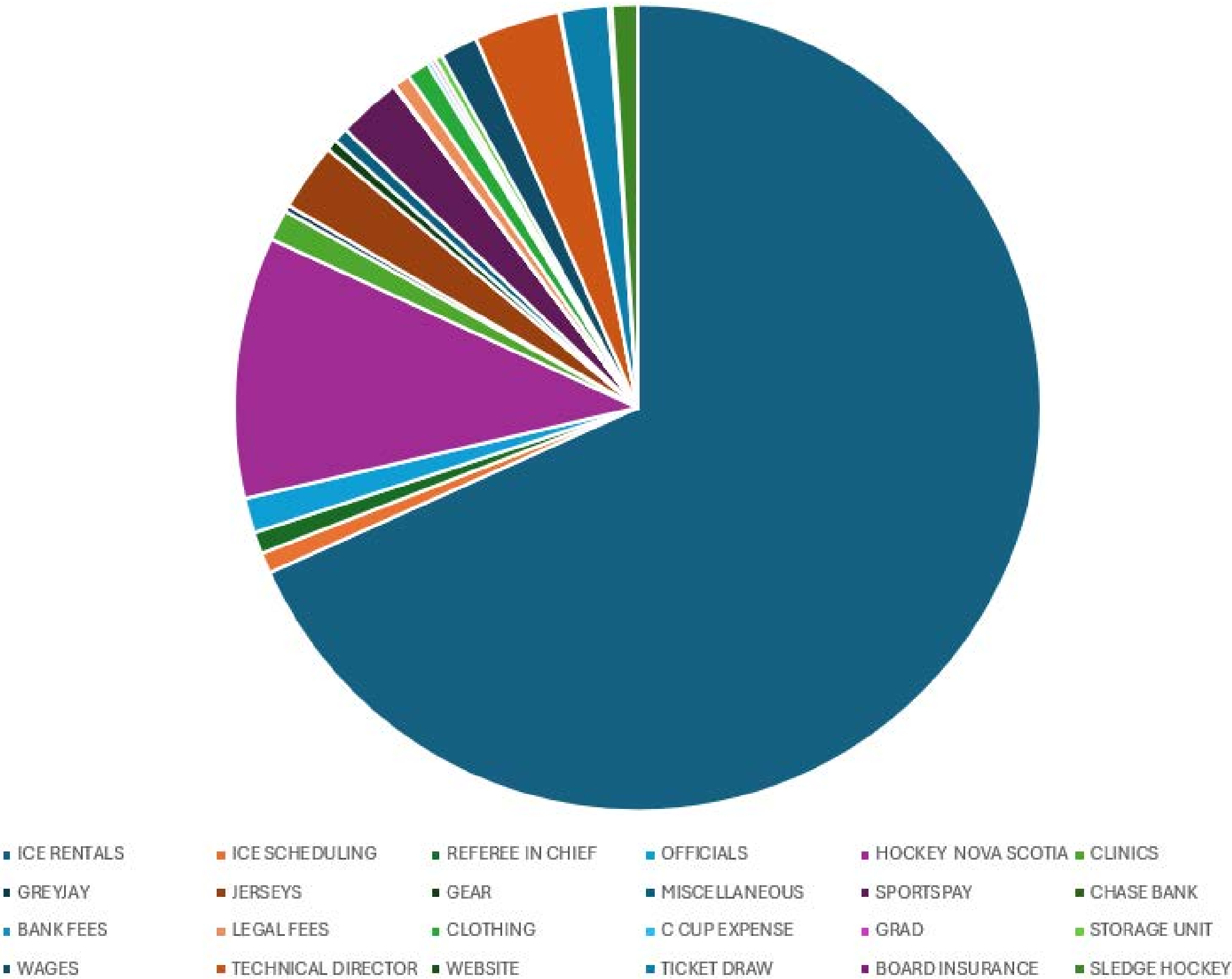
Tracey DeCoste - Director of Finance



## EXPENSES

ICE RENTALS	454,647.03	68.28%
ICE SCHEDULING	5,500.00	0.83%
REFEREE IN CHIEF	5,776.00	0.87%
OFFICIALS	9,310.00	1.40%
HOCKEY NOVA SCOTIA	69,823.67	10.49%
CLINICS	8,204.00	1.23%
GREYJAY	1,725.00	0.26%
JERSEYS	18,055.00	2.71%
GEAR	3,033.47	0.46%
MISCELLANEOUS	3,889.65	0.58%
SPORTSPAY	17,060.83	2.56%
CHASE BANK	110.17	0.02%
BANK FEES	248.20	0.04%
LEGAL FEES	4,400.49	0.66%
CLOTHING	5,899.50	0.89%
C CUP EXPENSE	1,170.00	0.18%
GRAD	1,133.43	0.17%
STORAGE UNIT	2,070.00	0.31%
WAGES	10,000.00	1.50%
TECHNICAL DIRECTOR	22,884.55	3.44%
WEBSITE	403.84	0.06%
TICKET DRAW	12,786.18	1.92%
BOARD INSURANCE	875.00	0.13%
SLEDGE HOCKEY	6,806.05	1.02%
	665,812.06	100.00%

PCMHA 2024/25 Expenses by Category



# Financial Report

Tracey DeCoste - Director of Finance



## REVENUE

PCMHA 2024-2025	Total
Registration	\$ 596,357.08
Ticket Sales	\$ 72,100.00
Interest from DEV Fund	\$ 2,342.00
Challenge Cup Entry Fees	\$ 1,800.00
C Cup hoodies	\$ 5,874.00
Sledge Hockey Fund	\$ 10,410.00
Municipality Funds	\$ 7,175.00
TOTAL	\$ 696,058.08

PCMHA 2024-2025	
TOTAL REVENUE	\$ 696,058.08
EXPENSES	\$ 665,812.06
DIFFERENCE	\$ 30,246.02



# Technical Director Report

**Garrett Lambke**



## Season Recap

- One week pre tryout development camps for C level players at the U11, U13, U15 levels.
- A completely free 1.5 hour goalie session for all goalies in the association ran by Joey MacDonald.
- Two checking clinics prior to the start of tryouts.
- With a tremendous amount of help from everyone on the board we executed my new tryout process very successfully and learned what tweaks should be made to enhance the process even further.
- Attended at least one team practice for 37/39 teams in the association with Jr A Crushers present.
- Attended at least one game for every team in the association.
- Early Risers clinics for U9, U11, U13, U15/18 ran from Nov-Dec in the 1st half and Jan-Feb in the 2nd half.
- Goalie clinics ran for 7 sessions in the 1st half from Oct-Nov and 7 sessions in the 2nd half from Jan-Feb.
- Constant communication with coaches throughout the season.

# Technical Director Report - Continued

**Garrett Lambke**



## Moving Forward

- For the amount of new board members and coordinators last year I thought we did a solid job, and I truly believe we all learned from the experience and will be ahead of the game for this upcoming season with things that may have tripped us up a bit last season. A couple examples being late registration and scheduling.
- We are just finishing up our development camps for June this week which were a great success with a great turnout.
- We are in the middle of a summer goalie camp that is 5 sessions, wrapping up in the middle of July.
- I have feedback from all the coaches from the past season, and we are using that information to set up coaches, particularly new coaches with all the tools they need from day 1 this year. More equipment and information to get them started with confidence.
- The Early Risers clinics will return with the Jr A Crushers involved again.
- The goalie clinic will return, run by Joey MacDonald.
- We will continue to evaluate the possibility of more clinics/development opportunities throughout the season.



# Technical Director

Garrett Lambke



C – Level Summer  
Camp 2025



Goalie Clinic



# Upcoming Season 2025-2026



- Post AGM Documentation to the PCMHA Website by July 31, 2025
- 2025-2026 Board of Directors to convene in 1 month:
  - 2025/2026 Budget
  - Coordinator Positions – Request nominations/Review/Appoint
  - 2025-2026 Registration (Online System to open by July 31, 2025)
  - HNS Calendar review (align our dates to determine tryout dates, opening season, etc. all to be communicated to membership as received)
  - Coaching Survey

# Questions and Answers Period



- Parking lot questions that cannot be answered in the meeting tonight.



# Season Highlights



## 2025 PCMHA Volunteer of the Year Award!

We would like to take this opportunity to recognize all our wonderful 500+ volunteers within Pictou County Minor Hockey and the incredible time and effort they invest in this organization each season, the kids, and the sport as a whole! Without our dedicated volunteers, the program would be greatly reduced! THANK YOU, VOLUNTEERS!!

This year, we are extremely excited to award the second annual PCMHA Volunteer of the Year Award generously sponsored by Sam's Pizza Stellarton to Lesley Johnson and Shane Hampton!!



**We were so excited to get our 2025 PCMHA Sledge program started this season!!**





**Our third annual PCMHA Crush The Halls 2024 was another huge success for our association and the community!! So much impact for all, we love Crushing The Halls!!**



**We were very excited to present our inaugural PCMHA Coach of The Year Award this season!! Generously sponsored by Sam's Pizza Stellarton; with many strong nominations, it was with great pleasure we awarded the honour to long-time volunteer coach, assistant coach and expert goalie coach, Steven Grant!!**



PCMHA 2024-2025









