



## Minutes for EHMHA Board Meeting

7.00pm, 20 October 2024 7.00pm

Bannister Room, East Hants Sportsplex

Attendees: Brett, Greg, Aaron, Mark, James, Amelia, Tyson,  
Chris, Joel, Bryan

Apologies: Chuck

### Agenda Items

1. **Welcome and Approval of Agenda** by Brett
2. **Ratification of Board meeting minutes 15 September 2024** by all Board members  
Approved
3. **Tryouts and evaluations review** by all (including Evaluators)  
There was consensus that the Grayjay Evaluation Tool worked well and the Evaluators and Administrators felt that going back to paper based evaluation would be a step back. The tool was easy to use and enter scores. Paper was used during the evaluation to capture the scores but they were entered into the system immediately after the session.  
Suggestions for next year included;
  - The lockout time should be extended. Depending on the sessions, the Evaluators did not always have the time to enter the scores before the system locked out.
  - Need a computer for the Coordinator. Additionally, access to the scores should be locked out from the Co-ordinator.
  - Working with Grayjay, to see how to print the reports in bulk.
  - Should consider making the evaluation criteria should be more in depth with scoring from 1-10 rather than 1-5.
  - For players who tried out at a higher level, scoring should not be based on their aggregate score.
  - It was very difficult for the administrators and Evaluators to host the balancing sessions on the same day / weekend as rep tryouts. It is recommended that this should take place on a different day.
  - For pinnies / jerseys. We should look to get reversible jerseys for the next tryouts and this should add this to the tryout fees.

- Tryout date should be a hard date but we do need to consider how we deal with late registrants.
- Could we do some tryouts through the week - this would ease the burden at the weekend and still get it finished in one week.
- The Evaluator should be involved in the setup of evaluations next year.
- It was suggested that it would be useful for the Evaluators to have a comments box within the Grayjay Evaluation tool at the overall evaluation level.

4. **Presidents Update (not covered on agenda) by Brett**

a. **HNS Updates**

Big wave of Coach credentials expiring and we need to get ahead of this. Courtney will see how we can get a list of all courses and their expiry date. It was clarified that each Team only needs one person who has the requisite First Aid certification. Brett will discuss with HNS as the list of staff with the certification appeared to be incorrect. CPR-C. Amelia will send the info of the trainer to Aaron. He will then send it to the Coordinators.

5. **Non-voting roles, Job descriptions** by Greg

The job descriptions are outdated and do not reflect the actual role duty that each role conducts. Greg will update and make them more relevant. These will be done and brought back to the Board to approve. James will also support and update the Treasurer job description.

6. **Tournaments** by Greg

Need to get U7 on HNS website. Chris to action. For the Ettinger Smith it was agreed that this should add a B Division for all age groups. A request was made by the Board to reach out to all Teams to make sure that they volunteer and support the Tournaments. All Teams need to volunteer. Events coordinator needs to send to Kelly Dalrymple HNS. Action: Chris. There was a consensus that a Team needs to be pulled together to ensure that the Tournaments are well organized. Action: Chris. Clothing to be made available for each tournament. Need to define what we will have available. Further discussion at the next Board meeting. Should there be an entry fee? That would also include entry into a prize draw. This should be voted on at the next Board meeting. it was suggested that we could donate some of the funds raised to Feed NS. This entry fee would not be applicable to the U7 Tournament.

7. **Sponsorship bars** by Mark

A motion was put forward to allow 2 sponsors per jersey. It was voted 5-2 against. The current Jersey policy will continue to be applied and only 1 sponsor bar per jersey.

8. **Finance update** by James, Greg

Tryouts - Made close to 8k. 36% profit margin. \$4.5k from outside players trying out for U13AAA.

Bookkeeper has been identified. James will meet to discuss the role and requirements. The expectation of the Board is that monthly financial reports should be made available and reviewed at each Board meeting.

50/50 account - \$137k. Some of the funds in there are from players that are no longer with the association. This should be moved over to the jersey fund when opened.

What ever is left over, needs to come into assoc. account or the 50/50 account.

There was also clarification that EHMHA Teams cannot run their own 50/50 at the individual game.

James is going to investigate whether we can do an additional raffle through rafflebox i.e. QR code that goes straight to the association.

**9. Bank accounts by James**

*Each team has their forms. RBC are working much better with us this year.*

*If anyone has bank card or cheques from previous year, these should be shredded.*

*Switching all of the addresses to EHMHA.*

**10. Update on Book keeper recruitment by James / Greg**

Covered in item #8

**11. Lottery License Audit/Review by James**

The review went well. No actions required.

**12. Bingo - Next steps and communications by Greg / James / Brett**

Contract now with Brett. There is no fee. We are not able to stream. Wed / Thu

6-7pm. James is going to sit with Eastlink to learn how the system works.

Eastlink will have a communication and something on their website and a banner will denote that the Bingo is in support of EHMHA & EHSC.

**13. Team photos by all**

Mark will send Sugarsnap info to the coordinators

**14. Any other business by all Board members**

Ice conflict - Teams can give ice back with 14 days notice. Aaron will speak to the ice scheduler to confirm.

Municipality - The system for booking / viewing bookings online is not scheduled to be upgraded in the short term.

Tommy Hunter Nov 10, Jan 5, Feb 2, Feb 9 Power Skating during the development sessions.

Development - will revisit to see whether the benefits are there for the cost. We will discuss in December.

Brett thanked Board Members for their commitment to the ramp up of the season.

Meeting adjourned at 21.05

There was a post meeting discussion regarding changes to 2 policies. This was voted on via email;

1) Issue Resolution Process to include the following: Any issue must be brought forward within 14 days of the incident. If it is not brought forward within 14 days, they will only be reviewed if the incident is deemed an extreme incident and EHMHA may consult with Hockey Nova Scotia to determine if the incident is extreme.

2) Add the following to the bullet on posting photos/videos without consent within our Social Media Policy:

- Members will not post or otherwise use photos, videos, voice recordings, or personal information of any member without first getting their consent. The exception to this would be if a team's photo is being posted to the EHMHA Facebook page to celebrate team success or within the team chat which only parents have access to. If Parents do not want their player's picture posted for those 2 exceptions, the parents must notify the team member and the EHMHA secretary in writing.

6 votes for. None against.

Confidential complaint discussed by the Board.