



## Minutes for EHMHA Board Meeting

7.00pm, 17 November 2024 7.00pm

Bannister Room, East Hants Sportsplex

### Agenda Items

1. **Welcome and Approval of Agenda** by Brett
2. **Ratification of Board meeting minutes 20 October 2024** by all Board members  
Minutes approved.
3. **Presidents Update (not covered on agenda)** by Brett
  - a. **HNS Updates**
    - i. Any interest in applying to host Provincials. U13AAA, U15AA & U18AA. April 3rd to 6th. We can't host both. There was agreement by all Board members that we should apply. Brett will submit an application.
    - ii. Certs for Coaches. All due December 1st. Each Team has their list. If not registered, they will be off the ice.
    - iii. 2 deep rule. They are really enforcing this. Coaches need to ensure this is being met. Note to be sent to Division Coordinators.
    - iv. Coaches of the month. We can send 2 per association.
    - v. Travel permits - Make sure the teams are using HCR to apply. Remind Division Coordinators to communicate with Team Manager the requirement.
  - b. **Don Garden Memorial Fund**
    - i. Currently have approx. \$4k in the fund. How do we approach those families that are in need to help support their player get into sport.
      1. Can EHMHA visit some communities or Bands
      2. Could we reach out to the local schools to see if they would know? We do have the names of 2 families.
      3. For further discussion as required.
  - c. **First Shift Welcome Event**
    - i. Event went really well. Bauer folks came in. Great welcome event. 30 players in attendance. About 12 EHMHA
    - ii. For next year, we should advertise early. Probable of getting it every 2nd year
    - iii. 6 sessions, commence December 1st.

- iv. **How to integrate players onto a Team part way through the season**  
by Amelia
- v. We need to see the age - likely 6-9.
- vi. We have room on the Team for the 2024/25 season.. Cost for the remainder of the season would be pro rated. Brett will get ages. Aaron and Greg will review for Team and then contact the families.
- vii. For future years, we will need to consider those players joining.

**d. Alternate Meeting Place**

- i. Municipality promised an overflow room. But no room available. Scott Preston said we can use the equipment room. Need to let him know what we need to finish off the room for jerseys and then as an overflow office. Brett will ask Scott if we can use the Board Room for free if not in use.

**e. Municipality Update**

- i. N/A

**4. Development sessions by Aaron**

- a. The sessions are only reaching a limited group of players and not very widely attended. The Tommy Hunter session was very well attended. We have 3 more sessions with him in the New Year.
- b. We need to capture the numbers manually. Aaron will ask Joel and Brian to capture these as the Grayjay info does not reflect those who actually attended.
- c. Goalie sessions will be 3-4pm. This is the best attended session
- d. Aaron will review the schedule and try and accommodate age groups where possible. Will run until Christmas then will make a decision for the New Year.

**5. Ice Conflicts - can we hand ice back? by Aaron**

- a. email Erin Lively and Les and must have 14 days notice.

**6. Overview of Google Drive by Greg**

- a. An overview of Google Drive was presented

**7. Changes to Finance Policy by Greg**

- a. A draft revised policy was sent to Board Members for review.
- b. There are Teams not following the policy.
- c. Need to educate the Manager and they must sign an attestation along with the HC that the policy is understood. Need to make this a requirement before submitting budgets and we will focus on this at the commencement of the next season.
- d. All voted to accept the changes. Mark to accept track changes and add policy to the website and google drive.

**8. Tournaments by Chris**

- a. Cost. Ettinger Smith \$900
  - i. This needs to be communicated to the B Teams.
  - ii. It was agreed by all Board Members in attendance to introduce an entry fee.
  - iii. \$20 for the week, or \$10 per day.

- iv. Tournament Players, Team staff or kids under 12 do not pay.
- b. U7 Jamboree \$450.
  - i. No entry fee.
- c. Volunteer Team time slots will be allocated, Chris will set the schedule. Greg will support.
- d. Chris needs to reach out to the Managers of each Team to help pull together the committee.

**9. Finance update by James**

- a. Accountant now on board. He will provide monthly updates. Hourly fee discussed. All Board members in attendance voted and agreed the hourly rate.
- b. It was suggested that a cashflow report should be produced each month too. James will discuss with the Accountant.
- c. Once we have the reports the Finance Committee meetings will commence.
- d. RFP to be sent for Jersey suppliers once we have funds to procure jerseys.

**10. Rafflebox support by Greg**

- a. Support has not been helpful. There was a period of time where payments were made against the incorrect player. We will need to defer the Nov draw.
- b. Courtney will take on additional tasks. Chris will need to show Courtney what is needed.

**11. Bingo - Next steps and communications by Greg / James / Brett**

- a. All signed. Everything with Alcohol and gaming for final approvals.

**12. In Camera Session by Greg**

- a. Confidential meetings. Minutes still need to be captured but will not be made public.

**13. Team Manager Roles & Responsibilities by Greg**

- a. Greg has made edits to the document. This will be posted on our webpage.
- b. Each month it would be worthwhile bringing 2-3 policies forward to review and vote.

**14. Deadline for Rep Fees by Greg / Brett**

- a. Based on current cash flow, we will need to keep to 31 December for submission of rep fees.
- b. Could potentially do partial. James to look at cashflow over the next 2 months and then meet to agree. Will be discussed in December.

**15. CMHL rescheduling protocols by Aaron**

- a. Managers are not following the requirement to reschedule games. Changes need to go through the Coordinator. Aaron has sent communication to all of the Managers.

**16. Any other business by all Board members**

For future seasons, Team Photos will now be a team responsibility.

*Next meeting 15th December, 7pm*

*Meeting finished 8.51pm*