

Eastern Shore Minor Hockey Association

Executive Committee Meeting Minutes

Date: June 22, 2026

Time: 18:30

Location: Old Tin Roof

Meeting Objective:

The purpose of this meeting is to document the agenda, discussions, decisions, and action items of the ESMHA, ensuring clarity, accountability, and reference for future planning and organization within the sports organization.

I. Attendance

ROLE	INDIVIDUAL	PRESENT?
President	Vacant	N/A
Vice-president	Adam Jennex	Y
Treasurer	Jayne Breton	Y
Registrar	Janet Boutilier	Y
Secretary	Julie Wagner	Y
Ice Scheduler	Ashley Halloran	Y
Recreational/Competitive Coordinator	Hugues Mackay	Y
Development Coordinator		vacant
Equity, Diversity & Inclusion Coordinator	Tanya Bezanson	N
Coaching Coordinator	Whitney Halloran	Y
Budget & Fundraising Coordinator		vacant
Equipment Coordinator		vacant
U7 Coordinator	Victoria Meldrum-Young	Y
U9 Coordinator		
Risk Manager	Laura Rockwood	Y
U13 Coordinator		
U15 Coordinator		
U18 Coordinator		
U23 Coordinator		
Referee in Chief		vacant

II. Call to Order

The meeting was called to order at 18:38 by Adam Jennex.

III.

ITEM	DISCUSSION
Nominations	Adam nominated Danielle Warrington as Budget Coordinator, Laura 2nd, all in favour - PASSED Adam nominated Victoria Meldrum-Young for U7 coordinator – Janet 2nd, all in favour - PASSED Erin Beers Stevens put name forward as U9 coordinator, Adam will extend invite to next meeting U11 coordinator – no options U13 coordinator – Laura Rockwood, Adam nominated, Janet 2nd, all in favour - PASSED U15 coordinator – Chelsea Burgess volunteered, Adam will extend invite to next meeting U18 coordinator – Adam nominates Jayne Breton, Janet 2nd – all in favour - PASSED U23 coordinator – Julie nominates Adam, all in favour - PASSED Defer Equipment Manager, Development Coordinator, Referee-in-chief
Equipment	Jerseys to order U9 jerseys were returned, do we have enough for 1 or 2 teams? Need to order club sweaters for 1-2 teams worth U9. Adam will confirm this week with Joel what teams are due for new jerseys
Treasurer	Jayne would like to add policy statement that indicates that if previous years payments were not submitted per agreed upon contract then account is not in good standing, and payment may be required up front. Adam will look at documents, however the option to have a payment plan must be approved by treasurer already in place.
Ice Schedule	If your team is not check marked green or pending for bench staff certifications, then no extra ice. Second week of September ice is going in as per last year.
Vice President Officials	Referee-in-chief There is a single family that is enthusiastic about serving in this capacity. This position currently schedules all officials for games. One year appointment

	• Like to give the officials (on-ice and off-ice officials) a budget that is similar to players budget for year end party, events - thank you, we could make it per individual or a set amount for the group • \$1500 honorarium for ref-in-chief • High-performance referee training (\$400/ref), 24 spots available, no applications were submitted and therefore no new refs from our association attending this year – update Jack Rockwood has been accepted into training camp, Hugues motioned to pay the registration cost of \$400 by virtual email vote, all in favour – MOTION PASSED June 23, 2026 • Recommendation that language be added to ensure schedule comes to referees earlier – a good practice • Officials enter their availability one month prior, then assigned games, need to accept and then ref-in-chief approves – a long process Potential switch to Hockey Canada Registration may change how games and officials are scheduled Resignation/Nomination Jayne – treasurer resigned, Adam accepted resignation Julie volunteered as Treasurer, Victoria 2nd, all in favour - PASSED Need to have 6 individuals meet at bank with Diane – Adam, Jayne, Ashley, Julie, Kelly and Hugues - Update, meeting scheduled at bank July 13 at 3pm House tournament House tournament coordinator – should have a committee, run a 50/50 for rec teams to fund the house tournament when rec teams have home games. The teams should not have to fundraise for the tournament but rather the other expenses associated with their season. Laura suggests that the house tournament treasurer have access to the bank account. Executive Board Needs We need to add hockey experience to the board If we do not have a development coordinator there will be no pre-season camps
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Meeting Schedule	Whitney will send email to individual that aided in evaluations to see if he is interested in taking on a larger role.
	Board is in JEOPARDY - we will NOT have preseason conditioning camps without development coordinator
Meeting minutes	Adam nominates Hughes as President, Laura 2 nd , all in favour - PASSED
	Monday July 13th, 2026 - 6:30pm Tuesday August 4th, 2026 Monday August 24th
	Finance meeting – registration, ice, insurance, jerseys, refs all going up, need to set
	AGM slide deck – enter into record, 2 nd Janet, approved May 4 Executive meeting minutes – enter into record, 2 nd Hugues, approved

Updated Executive

– all appointed positions are for 1 year term, individuals may reoffer at the 2027 AGM at which they can be elected for a 2 year term.

ROLE	INDIVIDUAL	PRESENT?
President	Hugues Mackay	Y
Vice-president	Adam Jennex	Y
Treasurer	Julie Wagner	Y
Registrar	Janet Boutilier	Y
Secretary	Julie Wagner	Y
Ice Scheduler	Ashley Halloran	Y
Recreational/Competitive Coordinator	Hugues Mackay	Y
Development Coordinator		vacant
Equity, Diversity & Inclusion Coordinator	Tanya Bezanson	N
Risk Manager	Laura Rockwood	Y
Coaching Coordinator	Whitney Halloran	Y
Budget & Fundraising Coordinator	Danielle Warrington	Y
Equipment Coordinator		vacant
U7 Coordinator	Victoria Meldrum-Young	Y
U9 Coordinator	<i>Erin Beers Stevens</i>	TBD
U11 Coordinator		
U13 Coordinator	Laura Rockwood	Y
U15 Coordinator	<i>Chelsea Burgess</i>	TBD
U18 Coordinator	Jayne Breton	Y
U23 Coordinator	Adam Jennex	Y
Referee in Chief		vacant

VI. Next Meeting Date and Adjournment

Date: **July 13, 2026**

Time: **6:30**

Location: **Old Tin Roof**

The meeting was adjourned at 21:25 by **Adam**.