

# Eastern Shore Minor Hockey Association

## Executive Committee Meeting Minutes

**Date:** August 5, 2025

**Time:** 18:30

**Location:** Old Tin Roof

### Meeting Objective:

The purpose of this meeting is to document the agenda, discussions, decisions, and action items of the ESMHA, ensuring clarity, accountability, and reference for future planning and organization within the sports organization.

### I. Attendance

| ROLE                                      | INDIVIDUAL                | PRESENT? |
|---|---------------------------|----------|
| President                                 | Vacant                    | N/A      |
| Vice-president                            | Adam Jennex               | Y        |
| Treasurer                                 | Jayne Breton              | Y        |
| Registrar                                 | Janet Boutilier           | Y        |
| Secretary                                 | Julie Wagner              | Y        |
| Ice Scheduler                             | Ashley Halloran           | Y        |
| Recreational/Competitive Coordinator      | Hughes MacKay             | N        |
| Development Coordinator                   | Becky Warner              | Y        |
| Equity, Diversity & Inclusion Coordinator | Tanya Bezanson            | Y        |
| Coaching Coordinator                      | Whitney Halloran          | Y        |
| Budget & Fundraising Coordinator          | Sheryl Delaney            | Y        |
| Equipment Coordinator                     | Joel Stevens              | N        |
| U7 Coordinator                            | Victoria<br>Meldrum-Young | Y        |
| U9 Coordinator                            | Vacant                    | N/A      |
| U11 Coordinator/Risk Manager              | Laura Rockwood            | Y        |
| U13 Coordinator                           | Gillian Florence          | Y        |
| U15 Coordinator                           | Chelsea Burgess           | Y        |
| U18 Coordinator                           | Tanya Bezanson            | Y        |

### II. Call to Order

The meeting was called to order at 18:33 by Adam Jennex.

### III. Agenda Review

The agenda for the meeting was reviewed as follows:

## 1) Welcome and Introductions

## 2) Discussion of upcoming items

- a) Vice-president - vote in new members
- b) Treasurer
  - i) set registration costs
  - ii) tryout costs and dates
  - iii) camp costs and dates
  - iv) house tournament account boost
- c) Registrar
  - i) Registration opens August 7-24<sup>th</sup>
  - ii) Team allotments August 25<sup>th</sup>
- d) Kick-off BBQ – September, Sunday 21<sup>st</sup>
- e) Round table
  - i) Game clock
  - ii) 50/50
  - iii) Practice jerseys
  - iv) ...

| ITEM  | DISCUSSION   | ACTION |
|---|--|--------|
| <b>Welcome and Introductions</b>  | Chairman welcomed all members to the meeting and introduced any new members. <ul style="list-style-type: none"><li>- Voted on new positions U7, U13, U15, U18 coordinators, secretary,</li><li>- Whitney Halloran resigned secretary, nominated to coach coordinator by Adam Jennex</li></ul>  |        |
| <b>Treasurer</b> <ul style="list-style-type: none"><li>i) set registration costs</li><li>ii) tryout costs and dates</li><li>iii) camp costs and dates</li></ul> | <b>REGISTRATION COSTS</b> <ul style="list-style-type: none"><li>- base cost same for all levels</li><li>- Hockey Canada – putting up fees, \$80/child, we will absorb this added cost</li></ul> <u>Levels U11 and up</u> - <b>MOTION:</b> Adam Jennex - keep registration fees the same as last year (\$765) <b>VOTE:</b> all in favour – <b>PASSED</b><br><u>U7/U9</u> – <b>MOTION:</b> Adam Jennex - rebate of \$85/child, registration is \$470, <b>VOTE:</b> all in favour - <b>PASSED</b> |        |

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| <p>iv) house tournament account boost</p>   | <p><u>U23</u> - <b>MOTION:</b> Adam Jennex - \$5 non-refundable fee for expression of interest, no practice, \$765, 20 weeks, games at 11pm <b>VOTE:</b> all in favour – <b>PASSED</b></p> <p>Competitive fee – added to team budget as a line item for U15A and U18A</p> <p><b>TRYOUT COSTS &amp; DATES</b><br/> <b>MOTION:</b> Adam Jennex – keep cost to \$110, <b>VOTE:</b> all in favour – <b>PASSED</b></p> <p><b>PRESEASON CAMPS</b><br/> WEEK 1 - \$80<br/> Power skating – 4 hours (2 groups U11, 2 groups U13, 1 group U15+U18)<br/> WEEK 2 - \$80<br/> Conditioning - 4 hours<br/> GOALIE SESSIONS - \$75<br/> U9 4 session Quickstart, September 12th – 4 balance sessions starting 21<sup>st</sup> done October 4/5th</p> <p><b>HOUSE TOURNAMENT</b><br/> – account is very low due having additional rec teams last season <b>MOTION:</b> Adam Jennex to move \$2300 from General Account to House Tournament account <b>VOTE:</b> all in favour – <b>PASSED</b></p> <p>– add an account to Porters Lake recycling depot, money goes to house tournament – <b>MOTION:</b> Adam Jennex, <b>VOTE:</b> all in favour, <b>PASSED</b></p> | <p><b>ACTION:</b> Jayne to open account at recycling depot</p>  |
| <p><b>REGISTRAR</b></p>   | <p>Registration will open August 7-24 and team allotments will be decided at next meeting</p> <p>Start U7 Early September 20<sup>th</sup>, specialized coach application for U7 and U9, Lead Coach, assistant coaches and extra helpers (5 per team)</p>   |   |
| <p><b>ROUND TABLE</b></p> <p>i) Game clock at rink</p> <p>ii) 50/50 volunteer</p> | <p><b>GAME CLOCK</b></p> <p>- Many of the rinks have a clock that runs for the allotted ice time which is independent from the game time. If a game runs long due to stoppages in play, the game will be terminated when the rink clock sounds regardless of time remaining on game clock. While this ensures</p>  | <p><b>ACTION:</b> Adam Jennex to discuss with Zamboni staff and head referee to educate officials</p> |

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| <p>iii) Practice sweaters</p> | <p>schedules are kept, the executive feels that it is best to establish a policy that allows more flexibility.</p> <p><b>50/50 VOLUNTEER</b></p> <ul style="list-style-type: none"> <li>- remove responsibility from treasurer and start early – put a call out to Facebook to see if there is any interest</li> <li>- possibly have only 2 draws – revisit in September</li> <li>-</li> </ul> <p><b>PRACTICE SWEATERS</b></p> <ul style="list-style-type: none"> <li>- MUST have STOP sign, black and yellow only U11 – U23</li> <li>- approximately 200 players (400 jerseys) needed for 3<sup>rd</sup> week of September</li> </ul> <p><b>ICE SCHEDULAR</b></p> <ul style="list-style-type: none"> <li>- future correspondence via <a href="mailto:esmhaicescheduler@gmail.com">esmhaicescheduler@gmail.com</a></li> <li>- <b>MOTION:</b> Adam Jennex: Ice scheduler needs additional monitor <b>VOTE:</b> all in favour – <b>PASSED</b></li> </ul> <p><b>U7 TIMBITS</b></p> <ul style="list-style-type: none"> <li>- Vice President would like to see an itemized budget for the Jamboree from last year</li> <li>- Timbit jerseys</li> </ul> <p><b>SOCIAL MEDIA</b></p> <ul style="list-style-type: none"> <li>- Would be nice to routinely post snippets of information regarding how the organization is governed and run, “DID YOU KNOW” posts – revisit at a later date</li> </ul> <p><b>TIME CLOCK</b></p> <ul style="list-style-type: none"> <li>- Our time clock is troublesome, often does not work properly and causes a lot of frustration and loss of staffing, we need to approach HRM to acquire a new time clock as it is owned by the city</li> <li>- It would be helpful if a clearly structured schedule for timekeepers and officials be maintained</li> </ul> | <p><b>ACTION ITEM:</b><br/>Sheryl will make a Facebook post.</p> <p><b>ACTION:</b> Ashley to purchase additional computer monitor</p> <p><b>ACTION:</b> Victoria will provide last years line items<br/><b>ACTION:</b> Victoria will order U7 jerseys and Laura will order U9 jerseys from Tim Hortons</p> <p><b>ACTION:</b> request new time clock via David Hendsbee</p> |
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#### **IV. Next Meeting Date and Adjournment**

Date: **August 25th**

Time: **18:30**

Location: **Old Tin Roof**

The meeting was adjourned at 22:20 by Adam Jennex