

Eastern Shore Minor Hockey Association

Executive Committee Meeting Minutes

Date: August 5, 2025

Time: 18:30

Location: Old Tin Roof

Meeting Objective:

The purpose of this meeting is to document the agenda, discussions, decisions, and action items of the ESMHA, ensuring clarity, accountability, and reference for future planning and organization within the sports organization.

I. Attendance

ROLE	INDIVIDUAL	PRESENT?
President	Vacant	N/A
Vice-president	Adam Jennex	Y
Treasurer	Jayne Breton	Y
Registrar	Janet Boutilier	Y
Secretary	Julie Wagner	Y
Ice Scheduler	Ashley Halloran	Y
Recreational/Competitive Coordinator	Hugues Mackay	N
Development Coordinator	Becky Warner	Y
Equity, Diversity & Inclusion Coordinator	Tanya Bezanson	Y
Coaching Coordinator	Whitney Halloran	Y
Budget & Fundraising Coordinator	Sheryl Delaney	Y
Equipment Coordinator	Joel Stevens	N
U7 Coordinator	Victoria Meldrum-Young	Y
U9 Coordinator	Vacant	N/A
U11 Coordinator/Risk Manager	Laura Rockwood	Y
U13 Coordinator	Gillian Florence	Y
U15 Coordinator	Chelsea Burgess	Y
U18 Coordinator	Tanya Bezanson	Y

II. Call to Order

The meeting was called to order at 18:33 by Adam Jennex.

III. Agenda Review

The agenda for the meeting was reviewed as follows:

1) Welcome and Introductions

2) Discussion of upcoming items

- a) Vice-president - vote in new members
- b) Treasurer
 - i) set registration costs
 - ii) tryout costs and dates
 - iii) camp costs and dates
 - iv) house tournament account boost
- c) Registrar
 - i) Registration opens August 7-24th
 - ii) Team allotments August 25th
- d) Kick-off BBQ – September, Sunday 21st
- e) Round table
 - i) Game clock
 - ii) 50/50
 - iii) Practice jerseys

ITEM	DISCUSSION	ACTION
Welcome and Introductions	Chairman welcomed all members to the meeting and introduced any new members. - Voted on new positions U7, U13, U15, U18 coordinators, secretary, - Whitney Halloran resigned secretary, nominated to coach coordinator by Adam Jennex	
Treasurer i) set registration costs ii) tryout costs and dates iii) camp costs and dates iv) house tournament account boost	REGISTRATION COSTS – base cost same for all levels - Hockey Canada – putting up fees, \$80/child, we will absorb this added cost <u>Levels U11 and up</u> - MOTION: Adam Jennex - keep registration fees the same as last year (\$765) VOTE: all in favour – PASSED <u>U7/U9</u> – MOTION: Adam Jennex - rebate of \$85/child, registration is \$470, VOTE: all in favour - PASSED <u>U23</u> - MOTION: Adam Jennex - \$5 non-refundable fee for expression of interest, no practice, \$765, 20 weeks, games at 11pm VOTE: all in favour – PASSED Competitive fee – added to team budget as a line item for U15A and U18A	

	TRYOUT COSTS & DATES MOTION: Adam Jennex – keep cost to \$110, VOTE: all in favour – PASSED PRESEASON CAMPS WEEK 1 - \$80 Power skating – 4 hours (2 groups U11, 2 groups U13, 1 group U15+U18) WEEK 2 - \$80 Conditioning - 4 hours GOALIE SESSIONS - \$75 U9 4 session Quickstart, September 12th – 4 balance sessions starting 21st done October 4/5th HOUSE TOURNAMENT – account is very low due having additional rec teams last season MOTION: Adam Jennex to move \$2300 from General Account to House Tournament account VOTE: all in favour – PASSED – add an account to Porters Lake recycling depot, money goes to house tournament – MOTION: Adam Jennex, VOTE: all in favour, PASSED	ACTION: Jayne to open account at recycling depot
REGISTRAR	Registration will open August 7-24 and team allotments will be decided at next meeting Start U7 Early September 20th, specialized coach application for U7 and U9, Lead Coach, assistant coaches and extra helpers (5 per team)	
ROUND TABLE i) Game clock at rink ii) 50/50 volunteer iii) Practice sweaters	GAME CLOCK - Many of the rinks have a clock that runs for the allotted ice time which is independent from the game time. If a game runs long due to stoppages in play, the game will be terminated when the rink clock sounds regardless of time remaining on game clock. While this ensures schedules are kept, the executive feels that it is best to establish a policy that allows more flexibility. 50/50 VOLUNTEER - remove responsibility from treasurer and start early – put a call out to Facebook to see if there is any interest	ACTION: Adam Jennex to discuss with Zamboni staff and head referee to educate officials ACTION ITEM: Sheryl will make a Facebook post.

	- possibly have only 2 draws – revisit in September - PRACTICE SWEATERS - MUST have STOP sign, black and yellow only U11 – U23 - approximately 200 players (400 jerseys) needed for 3rd week of September ICE SCHEDULAR - future correspondence via esmhaicescheduler@gmail.com - MOTION: Adam Jennex: Ice schedular needs additional monitor VOTE: all in favour – PASSED U7 TIMBITS - Vice President would like to see an itemized budget for the Jamboree from last year - Timbit jerseys SOCIAL MEDIA - Would be nice to routinely post snippets of information regarding how the organization is governed and run, “DID YOU KNOW” posts – revisit at a later date TIME CLOCK - Our time clock is troublesome, often does not work properly and causes a lot of frustration and loss of staffing, we need to approach HRM to acquire a new time clock as it is owned by the city - It would be helpful if a clearly structured schedule for timekeepers and officials be maintained	ACTION: Ashley to purchase additional computer monitor ACTION: Victoria will provide last years line items ACTION: Victoria will order U7 jerseys and Laura will order U9 jerseys from Tim Hortons ACTION: request new time clock via David Hendsbee
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IV. Next Meeting Date and Adjournment

Date: **August 25th**

Time: **18:30**

Location: **Old Tin Roof**

The meeting was adjourned at 22:20 by Adam Jennex