

Eastern Shore Minor Hockey Association

Executive Committee Meeting Minutes

Date: October 5, 2025

Time: 18:30

Location: Eastern Shore Community Centre

Meeting Objective:

The purpose of this meeting is to document the agenda, discussions, decisions, and action items of the ESMHA, ensuring clarity, accountability, and reference for future planning and organization within the sports organization.

I. Attendance

ROLE	INDIVIDUAL	PRESENT?
President	Vacant	N/A
Vice-president	Adam Jennex	Y
Treasurer	Jayne Breton	Y
Registrar	Janet Boutilier	Y
Secretary	Julie Wagner	Y
Ice Scheduler	Ashley Halloran	Y
Recreational/Competitive Coordinator	Hugues Mackay	Y
Development Coordinator	Becky Warner	Y
Equity, Diversity & Inclusion Coordinator	Tanya Bezanson	Y
Coaching Coordinator	Whitney Halloran	Y
Budget & Fundraising Coordinator	Sheryl Delaney	N
Equipment Coordinator	Joel Stevens	Y
U7 Coordinator	Victoria Meldrum-Young	N
U9 Coordinator	Laura Rockwood	Y
U11 Coordinator/Risk Manager	Laura Rockwood	Y
U13 Coordinator	Gillian Florence	Y
U15 Coordinator	Chelsea Burgess	Y
U18 Coordinator	Tanya Bezanson	Y

II. Call to Order

The meeting was called to order at 18:32 by Adam Jennex

III. APPROVAL of SEPTEMBER 8, 2025 MINUTES

MOTION: enter minutes into record by Adam. **SECONDED:** Janet **VOTE:** all in favour
PASSED

IV. Follow-up of ACTION items from August 25, 2025

- a) Adam to discuss with Zamboni staff and head referee to educate officials regarding keeping on time with allotted ice schedule, no rink clock to be installed
- b) Ashley to purchase additional computer monitor for ice scheduling **DONE**
- c) Request new time clock via David Hendsbee

V. Discussion of upcoming items

ITEM	DISCUSSION	ACTION
Mariners Month	Nice to have it earlier in season, bundle together with fundraising. Adam proposes to do in November. Have announcer, Richard Pele – will add time to each game Ashley – Cowboy/Country Night Becky – Homecoming introduce the teams for this season. Adam MOTION: budget to hire Richard for announcing the games, etc for Homecoming set at \$500 SECOND: Ashley VOTE: all in favour	
Mandatory HNS meeting	October 23rd, 6:30-8:30 at RBC Centre - no limit to how many of us attend. Adam will be there, invites us all to attend	
Junior C support	MOTION: Donation for \$2000 to the THUNDER JUNIOR C SECOND: Becky VOTE: all in favour	
Executive Meeting – October	We need to approve the managers as soon as possible. Jayne would like to MOTION to approve the managers that are currently ready for approval. Laura suggests a change in policy for manager. Co-ordinator asks for interest, take the names to head coach and they decide if any of those options are appropriate, or they can approach a different candidate. Then the Executive still votes and approves on them.	

	Thursday October 9 th – virtual meeting at 7pm	
Tryout process policy	Currently there is nothing in the policy for U9. Whitney says there are “holes” in the process that would be nice to have guidelines and more information so that there is a good reference point to work from. Whitney is drafting a document for these recommendations.	
U7 Cohorts	3 team leads John Ferguson – U7-1 Craig Tulley, Dillion Meldrum-Young – U7-2 Adam MOTION: to approve U7 team leads SECOND: Whitney VOTE: all in favour	
Jayne	House level tournament liaison needed for all rec teams to sit on house tournament committee	
U9 Cohort	Three heads coaches – 3 levels Myron Roberts – U9 Advancing head coach Doug Miles – U9 Intermediate head coach MOTION: by Adam to approve the U9 coaches SECOND: Becky VOTE: all in favour Jerseys for U9 – recoup cost, motion was passed August 28, 2025	
U11 Cohort	3 teams, 1 A and 2 at C Aaron Graham – U11A head coach Brent McIntrye – U11C-1 head coach Joey Ley – U11C-2 head coach MOTION: by Adam to approve U11 coaches SECOND: Janet VOTE: all in favour	
U13 Cohort	Greg Fitzgerald - U13AA head coach Cam Lobban – U13B head coach Jonathon Carrol – U13C head coach MOTION: by Adam to approve U13 coaches SECOND: Whitney VOTE: all in favour U13AA Manager – Becky Warner	

U15 Cohort	Treasurer – Adam Jennex Dressing room – Adam Jennex U13B Manager – Nichole Estabrooks Treasurer – Lorna Bonang Jenn Arnold – Dressing room attendant U13C Manager – Amy Slade MOTION: Gill VOTE: all in favour Brad Burgess - U15A head coach Gavin Greenland – U15C head coach U15A Manager – Abbey Matheson Treasurer – Adam Jennex Dressing Room Attendant – Adam Jennex MOTION: Chelsea SECOND: Julie VOTE: all in favour Roster size U15 A – 17 and U15 C – 20 Before tryouts the players NEED checking clinic – which is 4 hours ice time, we offer the course at the end of the season and other locations offer throughout the summer. MOTION: by Adam to allow greater differential than 1 between the roster sizes SECOND: Janet VOTE: all in favour Cole Harbour is in need of players, Chelsea will send an email looking for interest from the U15C to see if any would like to release to Cole Harbour. U15C need more coaching support, Whitney is sending emails	
U18	Unfortunately, we cannot support a team this year and needed to release players to Cole Harbour and Dartmouth rec and a couple to U23 (only 3rd year U18 eligible).	

	Tanya – suggests that we have a meeting during the tryout/team formation period to help handle with unusual decisions Ice time opened up – how can we support the players that don't have a team to play on Monday at 9pm – Ashley will let Christine know we want to use the time. U23 could make use of it if they pay for it.	
U23	Off the ground, Adam nominated himself as interim co-ordinator, 15 players + goalie, this week the paperwork will be finalized and ensure registration is paid. Two girlfriends who are managing.	
Laura	Personal development credit – for referees and junior coaches, need a liaison to track hours	
U15 Budget	Budget will need approval from Executive since the budget is over \$18000, in part due to 90 minute game time and enhanced referees	
Ice Schedule	How much are we covering for extra ice time? Last year's profits pay for ice – until games start – 2 practices per team for the first couple of weeks before games start October 18th – games should start Team Staff Meeting – Propose Tuesday October 14th, Criminal check offered then If you want more than 1 half ice practice/week then add into the rotation of 6am, 4pm, 5pm, 9pm	
Development	Goalie Clinics – Saturday at 8	
Tryouts/Coaching	U9 – shared ice practices at ALL times – this needs to be communicated to the coaches. However, there will be times to offer full ice or extra sessions so they need a budget item for ice.	

Adam Jayne	Roger ran camps for 2 weeks, suggest again for next year - Would be nice to have a printer here during the week of tryouts. - Nice to have a day in between skills and intersquad to sort through the numbers - Set a time frame for release of rosters, not when kids are still in the rink Thanks to Whitney for running the tryouts, so much work. Needs an amount for the tryouts process. - No projected expense for tryouts \$15000 (ice, evaluators, refs, time keeper) - NEED to be clear that kids are not going on a roster until the amount is paid in full – if not paid it gets attached to their account - If a player is injured and can not be on the ice for try-out they still have to pay because they are being evaluated - Request families to pay online rather than e-transfer whenever possible. - Natalie helped reset Wave – but recommended to work in spreadsheets for now.	
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Meeting adjourned: 2200

Next meeting: Virtual Thursday, October 9 at 7pm

Next in person meeting: November 3 at 6:30pm

Location: Eastern Shore Community Centre