

Eastern Shore Minor Hockey Association

Executive Committee Meeting Minutes

Date: August 25, 2025

Time: 18:30

Location: Old Tin Roof

Meeting Objective:

The purpose of this meeting is to document the agenda, discussions, decisions, and action items of the ESMHA, ensuring clarity, accountability, and reference for future planning and organization within the sports organization.

I. Attendance

ROLE	INDIVIDUAL	PRESENT?
President	Vacant	N/A
Vice-president	Adam Jennex	Y
Treasurer	Jayne Breton	Y
Registrar	Janet Boutilier	Y
Secretary	Julie Wagner	Y
Ice Scheduler	Ashley Halloran	Y
Recreational/Competitive Coordinator/Social Media	Hughes MacKay	Y
Development Coordinator	Becky Warner	Y
Equity, Diversity & Inclusion Coordinator	Tanya Bezanson	Y
Coaching Coordinator	Whitney Halloran	Y
Budget & Fundraising Coordinator/Social Media	Sheryl Delaney	Y
Equipment Coordinator	Joel Stevens	N
U7 Coordinator	Victoria Meldrum-Young	Y
U9 Coordinator	Vacant	N/A
U11 Coordinator/Risk Manager	Laura Rockwood	Y
U13 Coordinator	Gillian Florence	Y
U15 Coordinator	Chelsea Burgess	Y
U18 Coordinator	Tanya Bezanson	Y

II. Call to Order

The meeting was called to order at 18:50 by Adam Jennex

III. APPROVAL of AUGUST 5, 2025 MINUTES

MOTION: enter minutes into record by Adam.

SECONDED: Whitney **VOTE:** all in favour **PASSED**

IV. Follow-up of ACTION items from August 5, 2025

- a) Jayne to open account at Porters Lake recycling depot with funds to go to the House Tournament bank account. – **COMPLETED**, *account is under EASTERN SHORE MINOR HOCKEY*
- b) Adam to discuss with Zamboni staff and head referee to educate officials regarding keeping on time with allotted ice schedule, no rink clock to be installed - **DEFERRED**
- c) Sheryl will post on Facebook looking for 50/50 volunteer – **COMPLETED**, volunteer secured
- d) Ashley to purchase additional computer monitor for ice scheduling
- e) Victoria will provide last year's line items to executive regarding Jamboree budget – **COMPLETED**.
- f) Victoria will order U7 jerseys and Laura will order U9 jerseys from Tim Hortons – *U9 jerseys no longer provided by Tim Hortons, Joel ordering "hybrid" club jerseys, need to add line item to U9 team budget* - **COMPLETED**.
- g) Request new time clock via David Hendsbee – **DEFERRED**

V. Discussion of upcoming items

ITEM	DISCUSSION	ACTION
Registrar a) Registration count/team allotments	U7 – 76 registered, registration left open for a couple weeks once school starts. Becky wants break-down of age groups, - 10 coaches, 2 with no preference what role, do we want a head coach overarching the U7. - 3 groups – group 1,2,3 - 50 kids on ice at a time (2 groups at a time) - Jerseys ordered by Victoria, asked for beginning of September. - Victoria would like to have a parent meeting at least one week before U7 start, Adam, Becky and Whitney to attend and give some info U7 Timbit budget (\$11,400) – Victoria sent to Adam, will incorporate into minutes. Camp schedule this week – U7 starts September 20	ACTION: Victoria to schedule meeting

	U9 – 58 registered, 7 coach applications, 2 head coaches, SHARED ICE PRACTICES U9 4 SESSIONS for BALANCING – of 2 groups, to start September 21st teams made October 4th, levels decided at that time and kids can't drop in level from previous year Coordinator is still needed, Laura will look at registered list to see if anyone stands out. U9 is going to cost a lot more this year due to lack of jerseys from Tim Hortons - Is there a local company that would be willing to sponsor the jerseys each year? - Move to club jerseys for next season? - Recoup cost as line item, currently \$50/player at higher levels, keep them for 2 years. - \$50/player payable on December ice bill MOTION: Adam Hybrid jerseys – recoup \$50/player as fundraiser line item, return at end of season, transition to club jerseys in 2 years. SECONDED: Jayne VOTE: all in favour PASSED U11 – 44 registered (31 trying out, 5 goalies, 5 release requests), 7 coaches, 2 head coaches. Gill and Laura to have a look at list to reach out to any that may have missed registration. Highest level we are offering U11A, 3 teams, levels determined during tryouts. U13 - 53 registered (36 trying out, 5 goalies (3 trying out), 12 release requests) Highest level we are offering U13AA, 3 teams, levels determined during tryouts. U15 – 40 registered (17 trying out, 3 goalies, 9 release requests), 4 coaches, 2 teams (A, C) Highest level we are offering U15A	
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b) Preseason camp registration	U18 – 19 registered (2 goalies, 4 release requests), 1 coach. Offering 1 rec team, may not be able to support a team at all. U23 – 12 registered We will NOT as an association change the levels we offer. The highest level offered is dictated by Hockey Nova Scotia based on registration numbers. Camps and tryouts are NON-REFUNDABLE.	
Coaching Coordinator	Look at coaches for each level, see if we are missing anyone. Coaching selection committee MOTION: by Adam that coaching selection committee be chaired by Whitney, Becky, Adam and level coordinator. SECOND: Janet VOTE: all in favour, PASSED	
Social Media	Items to post on Facebook: - We NEED a U9 coordinator - U15 tryouts are contact (need checking clinics) - If you want to play U18 PLEASE REGISTER - Announce levels - Need to inform U9 of changes to fundraising and budget	
Development Coordinator	U18/U15 25 kids for power skating, for 30 kids conditioning 2 groups U13 – 2 groups U11 – 1 group 2 groups quick start 54 hours ice, looks like we will break even. Safety coordinator for each cohort for camps. No ice for intro to hockey program this year	

Executive Meeting Schedule	SEPTEMBER 8, 2025 OCTOBER 6, 2025 NOVEMBER 3, 2025 DECEMBER 1, 2025 JANUARY 5, 2026 FEBRUARY 2, 2026 MARCH 2, 2026 APRIL 13, 2026 MAY 4, 2026 JUNE 1, 2026 JULY 6, 2026 AUGUST 3, 2026	
Round Table a) BBQ b) Photographer c) Rafflebox d) Thunder Junior C team	BBQ 11am – 2pm September 21 st Jayne – photographer wants to use the mariner logo in their advertising, have them submit a proposal. Rafflebox - new annual fee of \$250 in addition to the 8% they take per transaction, add as an expense to the organization. MOTION: by Adam to pay Rafflebox out of the revenue from Rafflebox unclaimed account SECOND: Hughes, VOTE: all in favour PASSED Discuss ESMHA to sponsor team in trade for ESMHA players free entry to game if wearing jerseys – add to next meeting	

VI. Next Meeting Date and Adjournment

Date: September 8, 2025

Time: 18:30

Location: Old Tin Roof

The meeting was adjourned at 22:20 by Adam Jennex