

## ESMHA Executive Meeting

Date: August 19, 2024

**Start Time:** 6:35pm

**Location:** Old Tin Roof - #6321 Highway #7, Gaetz Brook

**Platform:** In-person

**Minutes Take By:** Whitney Halloran

Item	Discussion	Action
<b>Attendance</b>	Adam, Whitney, Ashley H., Joel, Becky, Laura, Ashley S., Janet, Tanya, Jayne & Gillian	
<b>Secretary</b>	Whitney: motion to previous meeting minutes from July 23, Adam seconded, all in favour	
<b>Vice-President</b>	<p>- Proposed Association Tournament Policy</p> <ul style="list-style-type: none"><li>• All tournament plans/budgets should be prepared on a "break even" basis. Certain extra items may be considered and included in the event budget. These extra items must follow the team expense policy at a minimum and be submitted to and approved by the executive. Eastern Shore teams may or may not be charged an entry fee.</li><li>• A budget and plan must be submitted to the Budget Coordinator for approval by the Executive. This must include forecasted revenue and expenses. All fundraised money is the property of the association. Expense items must not exceed any limits in place under team expense policies and must be presented and approved by the executive beforehand. Financial authority only extends to the approved budget. Excess funds are the property of the association.</li><li>• All "profits" from tournaments MUST BE TURNED OVER TO THE ASSOCIATION TREASURER, for the benefit of the Association as a whole.</li><li>• A final event financial statement must also be submitted to the Association Treasurer within 14 days of the completion of the event.</li><li>• All sponsors of events should be acknowledged during the event and sent a letter of appreciation and thanks immediately following the event.</li></ul>	

<p><b>Vice-President</b></p>	<ul style="list-style-type: none"> <li>- Discussed hosting a meeting with the incoming coaches/managers for this season and the executive - Give out coaching package (pucks, first aid, board etc.)</li> <li>- Provide info: How we allocate ice, how team budgets work - a communication and information session to ensure a uniform message across the board</li> <li>- Wait until teams are finalized</li> <li>- New policy regarding video review has been released by HNS - in very specific instances they will review but must first be approved by the discipline committee at the executive level. There is an associated cost as well to have videos reviewed by HNS</li> </ul>	
<p><b>Team Levels</b></p>	<p>Current registration numbers (as registration has not yet closed)</p> <ul style="list-style-type: none"> <li>- U9 - 38</li> <li>- U11 - 47 - <b>A will be highest level</b> (need 57 to offer AA)</li> <li>- U13 - 35 - <b>A will be highest level</b> (25 kids is an A team)</li> <li>- U15 - 18 - <b>**Deferred 24 hours**</b> (24 kids is a B team) 8 players have requested releases) - anticipate 10 more to register</li> <li>- U18 - 22 - <b>TBD (A, C even with high school)</b> - 24 is an A team (2 players have requested releases)</li> </ul> <p>- Adam motion to approve levels, Gillian seconds, all in favour.</p> <p>Try Out registered</p> <ul style="list-style-type: none"> <li>- U11 - 39</li> <li>- U13 - 29</li> <li>- U15 - 11</li> <li>- U18 - 17</li> </ul>	<ul style="list-style-type: none"> <li>- Janet to send a bulk email as a reminder of registration</li> <li>- Janet to draft email to members regarding levels to be offered this year</li> <li>- Ashley to draft an announcement with Janet's contact information for releases</li> <li>- <b>esmharegistrar@gmail.com</b></li> <li>- Tanya will contact U15 parents to encourage registration as we are in a unique situation with numbers at the moment. Announcement for levels will be put out after contact.</li> </ul>
<p><b>Coaching Committee</b></p>	<ul style="list-style-type: none"> <li>- Officially we have until October 15th to finalize teams</li> <li>- Coaching committee met last week, tryout planning is moving forward, Grayjay subscription has been put through</li> <li>- Have reached out to contacts to find evaluators for try outs</li> </ul>	
<p><b>Development</b></p>	<ul style="list-style-type: none"> <li>- Email has been sent for volunteers for camps</li> <li>- Roger has confirmed</li> <li>- Intro to hockey email was sent out to gauge interest - 11 interested at this point</li> </ul>	

<b>Ice Scheduler</b>	<ul style="list-style-type: none"> <li>- Goalie clinic moving to Sunday morning at 8:00am</li> <li>- We have provided the rink with our camp/clinic schedule for approval</li> <li>- Inferno now has an ice scheduler, waiting to confirm their hours at our rink for this season</li> </ul>	<ul style="list-style-type: none"> <li>- Janet to send an FYI to goalie parents of the clinic change for this season - Ashley to make a post for Facebook</li> </ul>
<b>Registration</b>	<ul style="list-style-type: none"> <li>- Discussion around closing registration earlier next season - provides information on camps/clinics, releases</li> <li>- Question regarding goalies, we have a large number of goalies at one level, discussed how releases work and goaltenders playing as players - HNS has policies</li> </ul>	
<b>Equipment</b>	<ul style="list-style-type: none"> <li>- Jerseys have been ordered for this season</li> <li>- Timbit/U9 jersey's will be ordered</li> <li>- Coaches/team welcome kit - only need by October 15th (when teams are finalized)</li> <li>- Gear locker - keeps first aid kits, cones, extra pucks etc.</li> </ul>	
<b>BBQ - Season Kick off</b>	<ul style="list-style-type: none"> <li>- Sunday, September 22 - 11:00-2:00pm</li> <li>- Everyone gets a jersey with registration</li> <li>- Plan to have a variety of meetings:</li> <li>- U7 Orientation meeting</li> <li>- U9 Family Meeting - their teams will not be finalized by the time the coaches/managers meeting will be happening - invite for those who may be interested in holding those positions</li> </ul>	
<b>U9</b>	<ul style="list-style-type: none"> <li>- Players cannot drop a level in U9 from one season to another - unless the previous years level is not offered</li> <li>- Last year: Intermediate and two development</li> </ul>	
<b>ED &amp; I</b>	<ul style="list-style-type: none"> <li>- There are similar programs as last year coming this season</li> <li>- After demographics report when registration closes, Ashley will reach out accordingly</li> <li>- There will be registration forms on the website</li> <li>- Asked about training (ED &amp; I) - past 3 years have had session for high performance - their goal is to start offering it to the association executives/staff by video conferencing</li> <li>- Code of Conduct - releasing by HNS</li> <li>- Our association has been signed up for an information package about the code of conduct (posters, take home info etc.)</li> </ul>	
<b>Meeting adjourned 10:00pm</b>		