



Dartmouth Whalers Minor Hockey Association  
Board Minutes

Date: Wednesday May 21, 2025

Time: 7:00pm - 8:30pm

Location: MultiPurpose Room, RBC Centre

Peter Dulhanty –President	YES
Matt Mahoney – Vice President	YES
Lacey Cyr – Secretary	YES
Melissa Ruginski – Treasurer	YES
Rob Dunphy – Director of Competitive	NO
Brian Bruce – Director of Recreation	NO
Chris Prentice – Director of U7/U9	YES
Steve Coleman – Director of Development	YES
Lisa Bonin – Director of Communications	YES
Jeff Merrick – Risk Management & Discipline	YES
Director of Operations	VACANT
<b>Non-Voting Member</b>	
Jason Murphy	NO
Shawn Wadden	NO
Beth MacMullin	NO
<b>Invited Guests:</b>	

	Topic	By
	Board Meeting Start Time: 7:10 PM	
1.	Agenda Mover MR	LC
2.	Approve Previous Minutes Mover MR	LC
3.	Financials: <ul style="list-style-type: none"> <li>Will have annual report prepped and ready to share ahead of the AGM - working out last details with our controller. There is a discrepancy in conditioning funds</li> </ul> <b>ACTION: MR to investigate with the controller.</b> <ul style="list-style-type: none"> <li>Development costs are under budget</li> <li>Moosehead fund - we will decide how to allocate these funds, traditionally go to families who require support</li> <li>All team ice bills are paid</li> </ul>	MR

	<ul style="list-style-type: none"> <li>Sponsors - funds were not collected from PHL, Millstone, Sobeys. PHL has already confirmed their commitment and will send funds.</li> </ul> <p><b>ACTION: MR to connect with these sponsors and funds will go on next years books.</b></p> <ul style="list-style-type: none"> <li>Accounting firm for review engagements up \$600 from last year.</li> </ul> <p><b>VOTE: Motion to approve the increase in cost of the accounting firm from \$11,000 to \$11, 600. Motion carried, all in favor.</b></p> <p><b>ACTION: MR to ask an account firm (MNP) for a 3 year quote for engagement fees.</b></p>	
4.	<p>AGM:</p> <ul style="list-style-type: none"> <li>Nominations for Game Changers - confirm</li> <li>Review Bylaws ahead of AGM - any changes need to be voted on</li> </ul> <p><b>ACTION: MM to add one more amendment before submitting the bylaws to the membership to review.</b></p> <ul style="list-style-type: none"> <li>Director of Operations - Removed and updated in Bylaw amendments</li> </ul>	LC
5.	<p>Development</p> <ul style="list-style-type: none"> <li>Job description for a new role to support development and logistics <ul style="list-style-type: none"> <li>Looking at hiring a TD light to do both administrative role and TD role.</li> <li>Conditioning/Spring - mostly logistics - need time to plan so having ice schedule earlier is important</li> <li>Role with key accountabilities will be ready to post next week, ahead of the AGM.</li> </ul> </li> </ul> <p><b>ACTION: SC &amp; RD will update posting/description, circulate for board review, then advertise the job. This will be complete the Week of May 25-29.</b></p>	SC
6.	<p>Policies</p> <ul style="list-style-type: none"> <li>Update how our Policy Update process is going <ul style="list-style-type: none"> <li>The team is in the process of reviewing the new policy document. Once reviewed, we will divide it up for individuals to review.</li> <li>Goal is to have the final draft done and approved for the July board meeting.</li> </ul> </li> </ul> <p><b>ACTION: MM to coordinate and plan next steps.</b></p>	MM/ JM
7.	<p>Risk:</p> <ul style="list-style-type: none"> <li>Whalers Vision:</li> </ul> <p style="text-align: center;"><b>Mission</b></p> <p style="text-align: center;"><i>To foster a lifelong love of hockey by providing a fun, safe, and inclusive environment where youth can develop their skills, confidence, and character—on and off the ice.</i></p> <p style="text-align: center;"><b>Vision</b></p>	JM

	<p><i>To be a leading minor hockey organization known for developing great players, even better people, and championing a positive, inclusive hockey culture that strengthens our community.</i></p> <p><b>Motion to approve the Mission and Vision Statement. Carried, all approve.</b></p> <ul style="list-style-type: none"> <li>We will reveal the Mission/vision at the AGM.</li> </ul>	
8.	<p>Sponsorship/Initiative Coordinator Role:</p> <ul style="list-style-type: none"> <li>review new role to replace Director of Operations</li> </ul> <p><b>ACTION: LC to share doc with key accountabilities for board review. Role will be announced after the AGM.</b></p>	LC
9.	<p>Ice Usage Report to review</p> <p><b>*Ice coordinator not present, will revisit during July board meeting*</b></p>	SW
10.	<p>Branding:</p> <ul style="list-style-type: none"> <li>In the works to create a new brand/logo for next season.</li> </ul>	PW
11.	<p>Dartmouth Whalers Historian</p> <ul style="list-style-type: none"> <li>We would like to have Dartmouth Whalers Alumni recognized within the RBC Centre and have DW items in the showcase upstairs at RBC.</li> </ul> <p><b>ACTION: PD to reach out to Jeff Pottie to see if he wants to take this on</b></p>	PD
12.		
13.		
	<p>Other Items:</p> <ul style="list-style-type: none"> <li>Referee-In-Chief Pete Boutin has retired.</li> </ul> <p><b>ACTION: We will advertise for a new referee-in-chief next week. LC to put together a list of key accountabilities, circulate for board review, then advertise. This will be complete the Week of May 25-29.</b></p> <p><b>ACTION: Pete to reach out to potential replacements and set up meetings.</b></p> <ul style="list-style-type: none"> <li>Registrar Beth MacMullin has retired.</li> </ul> <p><b>ACTION: LC will work with BM to create a job description to advertise. This will be complete the Week of May 25-29.</b></p> <ul style="list-style-type: none"> <li>MM has reached out to businesses as our PHL contract is up.</li> </ul>	
	<p>Meeting Adjourned</p> <p>Mover PD</p>	<p>8:51 PM</p>