



Dartmouth Whalers Minor Hockey Association
Board Minutes

Date: Wednesday January 15, 2025
Time: 7:00pm - 8:30pm
Location: Warm Up Room, RBC Centre

Peter Dulhanty –President	N
Matt Mahoney – Vice President	Y
Lacey Cyr – Secretary	Y
Melissa Ruginski – Treasurer	Y
Rob Dunphy – Director of Competitive	Y
Brian Bruce – Director of Recreation	N
Chris Prentice – Director of U7/U9	Y
Steve Coleman – Director of Development	Y
Lisa Bonin – Director of Communications	N
Jeff Merrick – Risk Management & Discipline	Y
Director of Operations	VACANT
Non-Voting Member	
Invited Guests:	

	Topic	By
	Meeting Start Time	7:05
1.	Agenda Mover/Second JM/CP	MM
2.	Approve Previous Minutes Changes needed to be made to the mins ACTION: JM to send changes to LC. Mins will be distributed via email for review before posting to website.	MM
3.	Financials: <ul style="list-style-type: none"> ● Payments collected - at the time of the meeting we did not have the owing list. We are only waiting for 3 team invoices to be paid - doing well. ● Are we required to review submitted budgets at mid-year and year-end? Yes - but teams often do not submit. We will need a better process for this moving forward. The timeline to submit is reviewed at the manager meeting. ● Revenue is down - how does this impact us? The financials have been reviewed and MR is feeling like things are on track to be left with a minimal 	MR

	<p>surplus. Ice costs are up, development costs down, tryouts up, insurance is increasing next year and MR is aware.</p> <ul style="list-style-type: none"> ● REP FEES - next year we will consider billing team instead of individual invoices. Will revisit this chat in the fall. ● Team Budgets - make look at increasing budget caps to match the rising costs <p>ACTION: MR to email individual parents to remind them of money owing before the end of January.</p>	
4.	<p>Ice</p> <ul style="list-style-type: none"> ● Giving back ice to the Whalers and team credits - if teams cannot use ice due to being away (Tournaments, away games) and the Whalers can use it, the team will not be billed for it. We are going to look at issuing credits if Whalers use ice and it puts a team below their expected allotment. <p>ACTION: MR to draft a credit process and sent out for a vote before end of season ice bills are due</p> <ul style="list-style-type: none"> ● How was the schedule created and reviewed and what was the process? Lessons learned? <ul style="list-style-type: none"> ○ We need to look at big picture and make sure the schedules for individual teams work. (not have 2 ice times back to back with less than 24 hour break, check AAA team who play provincially and try to avoid ice on the weekends when they often travel, not have callup teams playing back to back) ○ Practice schedules - consensus that having a concrete schedule is better than rotating ○ Look at having a committee to review in the fall 	MR/ SW
5.	<p>Spring Programs - What is the plan?</p> <ul style="list-style-type: none"> ● Jonah Leroux to oversee the program ● U9-U15, non-contact ● 8 sessions per age group 	SC
6.	<p>Policies (who is the owner today?)</p> <ul style="list-style-type: none"> ● Responsibility: We need a designated person or team to update existing policies and identify gaps where new ones need to be created. The role of risk management is impossible without a solid policy document. ● Compliance: How do we currently monitor compliance with policies (e.g., the recent logo violation)? What repercussions are in place for violations? <ul style="list-style-type: none"> ○ Develop next steps if code of conduct is violated, need for a rubric <p>ACTION: LC to send out current policy and another association policy for board to review and compare.</p>	JM
7.	<p>Approval for Budget Increase - U15A Navy</p> <p>MOTION: “to approve the requested budget for U15A Navy for a team budget of \$39,100.” <i>Approved</i></p>	LC

8.	Approval for Budget Increase - U15A Gold MOTION: “to approve the requested budget for U15A Gold for a team budget cap increase of \$4000.” <i>Approved</i>	LC
9.		
10.		
11.		
12.		
	Evotes this month:	
	Next Meeting: Wednesday February 19, 2025, RBC Multi-Purpose Room	
	Meeting Adjourned Mover MM	8:30 PM