Dartmouth Whalers Minor Hockey Association
Board Minutes

Date: July 15, 2026
Time: 6:30 - 8:00 pm
Location: Google Meet

Board Members	
Peter Dulhanty –President	Present
Chris Prentice - Vice President	Present
Lisa Bonin – Secretary	Present
Cayla Stryncl – Treasurer	Regrets
Barrett MacDonald – Director of Competitive	Present
Brian Bruce – Director of Recreation	Regrets
Vacant – Director of U7/U9	
Steve Coleman – Director of Development	Present
Sarah Chiasson – Director of Communications	Present
Jeff Merrick – Risk Management & Discipline	Present
Invited Guests	
Jack Flaman - Technical Director	Present
Erin Madden - Registrar	Present
Winnell Jackson - Diversity and Inclusion Officer	Present

	Topic	By
	Meeting Start Time: 6:36 pm	PD
1.	Approval of Agenda ● Mover: SCh ● Second: CP	PD
2.	Approval of Minutes from Previous Meeting ● Mover: SCh ● Seconder: CP	PD
3.	Diversity and Inclusion ● EDI training will be mandatory for all volunteers this year. Two, 1-hour, in-person, sessions will be scheduled. Dates and location to be confirmed. - **Action Item:** WJ to organize presenters once date and location are determined.	WJ

	● Discussion to add demographic questions to the registration platform so we can get a better understanding of our membership. Will need to ensure that member confidentiality is maintained. ● WJ reviewed the EDI section of the policy manual and suggested phrasing on Accessibility.	
4.	Registrar ● The registration platform is being updated in preparation for the open of registration on August 4 at 9:00 am. Information required: dates, prices, updated policy manual. - **Action Item:** SCh to send communication to membership regarding the opening date of registration.	EM
5.	Technical Director ● An initial call for interest for coaches yielded 44 responses. A reminder will be sent prior to the July 31 deadline. ● JF has prioritized telephone calls with previous coaches to introduce himself, gauge interest, and gather feedback. ● Initiatives are: monitoring player commitment, last-minute ice availability/usage, ice allocation, utilizing a sports psychologist, plan for coaches meetings. ● A draft tryout process document, including a flow chart, was presented for review and discussion. ● An ice allocation meeting will take place during the week of July 20 with pertinent staff and directors in attendance.	JF
6.	Financials ● Sent regrets. No report.	CS
7.	Risk ● Policy edits - covered in Item 10 ● EDI - covered in Item 3 ● Injury reporting and discipline/complaint intake forms are currently being drafted.	JM
8.	Sponsorship and Community Initiatives ● Despite much effort, food donations for the Gear Grab BBQ have not been secured. Borrowing of a BBQ has been confirmed.	SCh
9.	Vice President TD progress update ● TD onboarding plan is in progress for July and August. JF will need Whalers branded apparel to wear to meetings and for other appearances when he is representing the Whalers.	CP

	- **Action Item:** PD will take care of apparel ordering for JF. Gear Grab ● Notification of the Gear Grab will be sent to our members as details are finalized. Discussion to have prizes and a sample of the new jersey on display. - **Action Item:** SCh to prepare communication for our members. ● Players participating in the street hockey games must use appropriate equipment (helmet, gloves, stick). ● Volunteers are needed to help players with gear sizing and will be asked to sign up for a time slot. Budget review ● CP and CS have conducted a significant analysis of finances and will present a budget at the August meeting. ● There will be an increase in registration fees this year. ● There is a continued need for a financial health assessment of our association. Vacant role interest / updates ● There has been interest expressed for most vacant roles. A new Manager Coordinator will have to be confirmed. TD Salary Payment ● As the new TD hasn't been set up for payroll yet, a one-time payment for the first two weeks of his July salary needed to be approved by the Board. *All directors in attendance voted in favor.*	
10.	Secretary Policy Updates ● To be completed in time for the opening of registration (August 4) ● Discussion regarding the value of implementing the role of a Parent Liaison Representative. ● Team budget caps are low and will be reviewed.	LB
11.	Additional Business The new jerseys and socks were ordered during the week of July 6.	PD
12.	Adjournment ● Meeting Adjourned: 8:23 pm ● Mover: PD ● Seconder: LB	
13.	Next Meeting: August 18, 2026, 6:30-8:00 pm, RBC Multipurpose Room	