



Dartmouth Whalers Minor Hockey Association  
Board Minutes

Date: Wednesday April 23, 2025

Time: 7:00pm - 9:00pm

Location: MultiPurpose Room, RBC Centre

Peter Dulhanty –President	YES
Matt Mahoney – Vice President	YES
Lacey Cyr – Secretary	YES
Melissa Ruginski – Treasurer	YES
Rob Dunphy – Director of Competitive	NO
Brian Bruce – Director of Recreation	YES
Chris Prentice – Director of U7/U9	YES
Steve Coleman – Director of Development	NO
Lisa Bonin – Director of Communications	YES
Jeff Merrick – Risk Management & Discipline	YES
Director of Operations	VACANT
<b>Non-Voting Member</b>	
Jason Murphy	NO
Shawn Wadden	YES
Beth MacMullin	NO
<b>Invited Guests:</b>	

	Topic	By
	<b>Before the Meeting:</b> <b>Speaker - Chad Trenholm, Grayjay representative to present the platform for association and team use, 30 min demo then questions, 7PM - 8PM</b>	
	Board Meeting Start Time: 8:00PM	
1.	Agenda Mover/Second LC/PD	LC
2.	Approve Previous Minutes Mover/Second JM/LB	LC
3.	<b>Financials:</b> <ul style="list-style-type: none"> <li>Final Team Bills - sent out and on track for receiving funds</li> <li>End of fiscal - anything to report - on track, nothing out of the ordinary</li> </ul>	MR

	<ul style="list-style-type: none"> <li>Team budget audit - next year teams will be required to use the same template that will be shared at the manager meeting</li> </ul> <p><b>ACTION: MR and JM to meet and discuss reviewing teams end of season budget</b></p> <p><b>ACTION: MR to request end of year budgets from all managers, send to JM by May 7</b></p> <p><b>ACTION: LC to approach Jen Romanowsky to ask her to help facilitate a treasurer info session ahead of next year.</b></p> <ul style="list-style-type: none"> <li>Ice - ECV Meeting <ul style="list-style-type: none"> <li>Lost ice allocation from HRM this year, down to 74 weekly hours</li> <li>Revisiting relationship with ECV to obtain more ice for development, they are willing to work with us, U7/U9/U11 might be good options</li> </ul> </li> </ul> <p><b>ACTION: PD/SW to meet to see how much ice we need to appropriately ice projected teams and provide development</b></p> <p><b>ACTION: PD to meet with Brandon Moore to further discuss ice options that will support our teams</b></p>	
4.	<p><b>AGM:</b></p> <ul style="list-style-type: none"> <li>Nominations for Game Changers <ul style="list-style-type: none"> <li>Nominations were very slow to come in, we will review and reach out one more time if more nominees are required</li> </ul> </li> <li>Review Bylaws ahead of AGM - Pres and VP own the Bylaws and there are a couple that need to be updated ahead of the AGM <ul style="list-style-type: none"> <li>sequencing for positions up for nomination</li> </ul> </li> </ul> <p><b>ACTION: LC to forward Bylaw word doc to JM</b></p> <p><b>ACTION: MM to make changes to the Bylaws he owns if necessary</b></p> <ul style="list-style-type: none"> <li>Director of Operations - removing as a Board Voting Position (needs to be removed from Bylaws), re-working this role as Coordinator of Sponsorships/Community - still need to work on putting a role description together. We need a targeted purpose</li> </ul> <p><b>ACTION: MM to reach out to major sponsors with proposal letters as PHL contract is expiring</b></p> <p><b>ACTION: LC to draft a potential list of competencies for Coordinator of Sponsorship Role</b></p>	LC
5.	<p>Development</p> <ul style="list-style-type: none"> <li>Job description for a new role to support development and logistics <ul style="list-style-type: none"> <li>**SC and RD not in attendance, will park until next meeting</li> </ul> </li> </ul>	SC
6.	<p>Policies</p> <ul style="list-style-type: none"> <li>Meeting as a group next week with Policy Coordinator</li> <li>Remove Captain and Assistant letters from some levels/US Travel (will discuss at Policy Meeting)</li> </ul>	MM/ JM
7.	<p>Risk:</p> <ul style="list-style-type: none"> <li>Player safety concerns - revisit Safety Rep for next season</li> </ul>	JM

	<ul style="list-style-type: none"> <li>○ Goal is to protect our players, from other players and spectators</li> <li>○ When players are asked to leave the game, there have been issues to conflict in the hallways on the way to the dressing room - we want to prevent spectators being able to get access to the players</li> </ul> <p><b>ACTION: JM to draft a policy to add</b></p>	
8.	<p>Branding:</p> <ul style="list-style-type: none"> <li>● Whalers Logo Refresh when we get new jerseys in the 2026-2027 season</li> <li>● If we want changes to the colors, we need to make changes to the bylaws</li> </ul>	PD/J M
9.	<ul style="list-style-type: none"> <li>● Post Season Review <ul style="list-style-type: none"> <li>○ What defines the Dartmouth Whalers? What defines success?</li> <li>○ Where are the opportunities for improvement?</li> <li>○ We want to collect info from coaches and managers to see what went well and where we can improve.</li> <li>○ Always looking for ways to make everyone better</li> <li>○ Start a process for vetting volunteers</li> </ul> </li> </ul> <p><b>ACTION: LC to send out Manager and Coach Feedback forms.</b>  <b>ACTION: LC to request ice report for review from SW and SC</b>  <b>ACTION: JM to reach out to board members requesting information to start the process</b></p>	PD/ MM/ JM
10.	Website Rebuild/Refresh - we will look at refreshing the website after we make a decision on GrayJay.	JM
11.	<p>Exceptional Status Guidelines Defined</p> <ul style="list-style-type: none"> <li>● Players are deemed exceptional by a process through Hockey NS.</li> <li>● If they come to us being deemed exceptional, they are permitted to play up and tryout at their level and are expected to play on the highest level team</li> </ul> <p><b>ACTION: JM to write this into policy</b></p>	JM
12.	<p>CMHL changes - meeting next week about making leagues provincial</p> <p><b>ACTION: PD to report back to the group with any important developments</b></p>	PD
13.	Next Meeting: Wednesday May 21, 2025, 7PM-8:30PM, RBC Multi-Purpose Room.	
	Other Items:	
	Meeting Adjourned Mover PD	9:53 PM