Dartmouth Whalers Minor Hockey Association
Board Minutes

Date: Tuesday August 19, 2025
Time: 7:00pm - 8:30pm
Board Meeting # 2 of 12
Location: RBC Centre Board Room and Virtual (V)

Peter Dulhanty –President	Yes (V)
Matt Mahoney – Vice President	Yes (V)
Lacey Cyr – Secretary	Yes
Melissa Ruginski – Treasurer	Yes
Rob Dunphy – Director of Competitive	Yes
Brian Bruce – Director of Recreation	No
Chris Prentice – Director of U7/U9	No
Steve Coleman – Director of Development	Yes
Lisa Bonin – Director of Communications	Yes (V)
Jeff Merrick – Risk Management & Discipline	Yes
Non-Voting Member	
Invited Guests:	
Shawn Wadden	Yes
Sarah Chiasson for Sponsorship and Initiatives Update	Yes

	Topic	By
	Meeting Start Time	7:04PM
1.	Agenda - Mover/Second LC/JM	PD
2.	Approve Previous Month's Minutes - Mover/Second MR/LC	
3.	**Previous Action Items:** LC - Schedule for Board Meetings - will wait to see teams schedules first, will have it for November Meeting MR - Access to Evaluation Module in GrayJay for RD, CP, MM	LC
4.	Sponsorship and Initiatives Update - Sarah Chiasson ● Yearly plan to align with Mission - focus on community and inclusion ● Made contact with current sponsors	SC

	● Outlines ideas for events - Whalers Night, BBQ, event to celebrate sponsors, etc. ● Suggestion to attend manager meeting to focus on community **ACTION: LC to alert Manager Coordinator to include in manager meeting** **ACTION: ALL - Provide Dartmouth business sponsorship ideas to Sarah**	
5.	Financials Report - nothing to report - Registration is at 335 as of today (~50% of expected, should be at 70% by Sept 1)	MR
6.	Development/Ice Report ● Ice Schedule - Shawn to meet with Steve, Rob, Jason, Brian to create and review the schedule before it is finalized. ● Consideration for U18 - 6:30am weekdays are hard because of Islandview start time. Discussion around it possibly being at ECV or Sherwater. **ACTION: Ice schedule meeting/review with Shawn, Rob, Jason, Brian and Steve**	SC
7.	Risk Report ● Certifications Coordinator ○ This role requires confidentiality so potential candidates must be vetted. ○ One volunteer (Julia Regan), agreed that she is a good candidate for the role ● Code of Conduct - reviewed draft and gave feedback ○ Would like to have this rolled out ahead of the season starting - review with coaches and managers **ACTION: JM to update draft, then circulate to board to vote electronically on the following motion:** ***Motion to approve implementation of the revised Code of Conduct*** - will vote electronically and provide result when votes come in ● Create/form Conduct and Discipline Committee to assist in management of issues ● We will need to have parents/guardians and players sign off on new Code of Conduct when it is finalized **ACTION: JM to create form to send to families to sign off on new Code of Conduct to take place at season start** ● Mandatory item to review the Code of Conduct at the parent meetings once teams are formed **ACTION: LC to communicate with Manager Coordinator about adding this item to Manager meetings** **ACTION: JM to communicate to head coaches (through LB) that we need to see a list of assistants, manager and treasure to**	JM

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<tr><td></td><td>confirm they are in good standing with the Whalers ahead of being approved on the roster.</td><td></td></tr>
<tr><td></td><td>In Camera - Discussion about a player who was unable to play for the past couple of years wants to register again. Item Resolved.</td><td>PD</td></tr>
<tr><td></td><td>New TD Role - After holding interviews, Chris Donnelly and Andrew Wigginton successful candidates for TD team
Plan to coach coaches, attend team ice, have teams share sessions, support teams who are struggling, whole association approach
Confident that this approach supports our ask for TD
Working out details of financial logistics - contract will be drafted based on the budget
Under this model, TD will have a roster of external coaches/support to draw from
Discussion around grouping practices every 2 weeks for more to benefit from
Insurance - we would pay to have their team rostered with proper checks
No anticipation that these individuals plan will not meet planned budget
ACTION: SC to provide announcement to LB soon to alert the membership of our development plans/new TD
ACTION: SC to get a list of all coaches/support to make sure they are insured and have certs/checks in place prior to them going on the ice.

ACTION: LB to post about new season structure for U11AA and U13AA
Conditioning timeline - Starts September 2 with U11/U13, Sept 8 for U15, Sept 22 for U18, each age group lasts about a week
ACTION: LC to support coordinators in finding volunteers for 2 deep and check in
Tryouts - U13AAA starts on Sept 14, U15 Sept 28, U18 in October
Skills sessions will be alphabetical
2 practices, 3 intersquads
Exhibition games after teams are picked
ACTION: SW to forward the ice schedule to Lisa so she can communicate with members important start dates</td><td>PD</td></tr>
<tr><td></td><td>Vote in New People:

Equipment Manager - Dave MacKenzie</td><td>LC</td></tr>
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	• ***MOTION to appoint Dave MacKenzie as the Equipment Manager effective immediately. (Motion Carried, 8 approve)*** **Certifications Coordinator** - Julia Regan • ***MOTION to appoint Julia Regan as the Certifications Coordinator effective immediately. (Motion Carried, 9 approve)*** **Divisional Coordinators** U7 - Krista MacNeil ***MOTION to appoint Krista MacNeil as the U7 Coordinator effective immediately. (Motion Carried, 8 approve)*** U9 - Laura Ryan ***MOTION to appoint Laura Ryan as the U9 Coordinator effective immediately. (Motion Carried, 7 approve)*** U11 Rep - Lindsay Arsenault ***MOTION to appoint Lindsay Arsenault as the U11Rep Coordinator effective immediately. (Motion Carried, 8 approve)*** **U11 Rec - vacant** U13 Rep - Melissa Moore ***MOTION to appoint Melissa Moore as the U13Rep Coordinator effective immediately. (Motion Carried, 8 approve)*** **U13 Rec - vacant** U15 Rep - Jayne Sierens ***MOTION to appoint Jayne Sierens as the U15Rep Coordinator effective immediately. (Motion Carried, 8 approve)*** U15 Rec - Ray Keddy ***MOTION to appoint Ray Keddy as the U15Rec Coordinator effective immediately. (Motion Carried, 8 approve)*** U18 - Rick Meyers ***MOTION to appoint Rick Meyers as the U18 Coordinator effective immediately. (Motion Carried, 8 approve)*** U23 - Pat Kamermans ***MOTION to appoint Pat Kamermans as the U23 Coordinator effective immediately. (Motion Carried, 8 approve)*** **ACTION: LC to send communication to LB to announce new appointments** **ACTION: LC to get new coordinators set up with Whalers email addresses**	

	ACTION: LC to create form and send out call for volunteers for coordinators to use to support conditioning and tryouts	
	Diversity and Inclusion Officer - Discuss and Vote Applicants: Lou Forde, **Winnell Jackson,** Ashley MacInnis ● Applications were reviewed and Winnell Jackson was selected ***MOTION to appoint Winnell Jackson as the Diversity and Inclusion Officer effective immediately. (Motion Carried, 8 approve)*** ***ACTION: LC to connect with Winnell and discuss other interested individuals before reaching out to start committee***	LC
	Vote on two policies: ● Code of Conduct (see above) ● Volunteers in Head Coach/Manager/Treasurer roles cannot be related **ACTION: JM to cut policy from draft Whalers policy document to circulate for review then vote -** result will be shared when votes are in. **ACTION: LC to let Manager Coordinator know about this for manager meeting**	JM
	Next Meeting Date: **Tuesday October 14, 2025, RBC Multi-Purpose Room**	
	Meeting Adjourned: 8:37PM Mover MR	