



Cole Harbour Bel Ayr Minor Hockey Association

Board Meeting

Date: November 24, 2024

Time 7:00 pm – 9:00 pm

Location: Cole Harbour Place - Hockey Office

Attendees:

Jamie Aalders, President

Roberta Hupman, Treasurer

Scott Graham, Vice President

Nicole Poplar, Secretary

Kevin Cowper, Rep Coordinator

Chris Hunter, U7/U9 Coordinator

Paul Thibideau, Ice Scheduler

Mark Scholey, Manager/Treasurer Coordinator

Jonathan Hunter, Risk Manager

Jason Clark, Referee in Chief

Jeff McPhee, Joe Lamontagne Tournament Liaison

Brian Hurdis, Equipment Manager

Regrets:

Paul Birmingham, Web Communication Coordinator

Kary-Anne Young, Registrar

Sandy Andrews, Rec Coordinator

A quorum being present, the meeting was called to order at 7:07 pm.

Item	To	Discussion	Action Item
1.	Minutes		
a.	<i>Approval of Minutes</i>	A few changes made to the minutes, then approved by Roberta seconded by Scott	
2.	Business Arising from the Minutes		
a.	<i>Bursey</i>	Deferred	
b.	<i>Tryout Document Update</i>	Deferred	
c.	<i>Junior Coaches</i>	Deferred	
3.	Executive Report		
a.	<i>President</i>	No Updates given	
b.	<i>Treasurer</i>	<ul style="list-style-type: none"> \$17,137 outstanding registration fees – mainly in U23 <ul style="list-style-type: none"> Will ask U23 players for 50% of fees by December 1 and the remainder by January 1, 2025 \$850 per team to help fund the new jersey purchases in the future. U9 only gets charges for 1 pair of socks but all other teams get billed for 2 sets. 	Roberta to speak to Joel regarding outstanding fees
c.	<i>Vice President</i>	<ul style="list-style-type: none"> Only 1 suspension has come in so far. Set up a by-law working group as RJSC needs to be updated – needs to be done before the AGM RJSC needs to approve before we can take it to AGM. Virtual meetings work best for the group to meet. Parent who is a lawyer is being asked to help with the by-law work. Draft of governance and administration manual has been drafted – Hockey Nova Scotia does not have any of this in place by Hockey British Columbia does – HNS will have to adopt it 	

		<ul style="list-style-type: none"> • Review pieces of the documents at a time • Membership to hold Board accountable regardless of title as long as roles do not change. • Executive Code of Conduct will be wrapped up in the Manual. 	
d.	<i>Secretary</i>	<ul style="list-style-type: none"> • No updates provided 	
e.	<i>Registrar</i>	<ul style="list-style-type: none"> • 2 out of 33 teams completed. • Players account review being conducted. • Issues with manual registrations • Takes 1-2 hours to complete a team to approval – can someone assist with this? • Assistance for Registration to be discussed at Process Mapping 2025/2026 	
f.	<i>Rep Coordinator</i>	<ul style="list-style-type: none"> • Rep teams are competing – goalie development for teams has been set up – 21 goalies came out • Looking at doing some development for teams on PD Days • More locks and cables for tires as items seem to be going missing/damaged • Non-CH teams seem to be able to access CH equipment • Equipment is suppose to be stored in certain areas – emails have gone out to teams • Can we mark the shooter tooters? 	
g.	<i>Rec Coordinator</i>	<ul style="list-style-type: none"> • Social media posts for Rec teams to highlight their leadership or good news stories – Chris to do this for U9 as well • \$500 set aside for each team to use for dryland development 	
h.	<i>U7/U9 Coordinator</i>	<ul style="list-style-type: none"> • Games start next week • Metro Inferno U9 has games at CHP, they would like to use the board – Chris gave them instructions on how to use and 	

		store them (Sundays at 2:00 pm)	
i.	<i>Manager Coordinator</i>	<ul style="list-style-type: none"> Filling people in on what they can and cannot do Someone transferred a parental contribution to an old account – this is being fixed 	Mark to give 50/50 list to Roberta
j.	<i>Risk Manager</i>	<ul style="list-style-type: none"> Each team will be required to have someone certified with First Aid – more slack last year but does not seem like it will be the same this year Teams will need to roster a Trainer if coaching staff does not have First Aide All rosters need to be finalized and completed before December 1 	
k.	<i>Equipment Manager</i>	<ul style="list-style-type: none"> Lots of old jerseys that we use for shinny but can we get rid of these? Some people would like to purchase old jerseys. Can we use tryout jerseys for shinny? Can we get a professional to clean jerseys at the end of each season? Goalie Gear communication went out – looking for gear – U7 needs some goalie gear/sticks – blockers mostly needed Clean out night to be scheduled 	
l.	<i>Referee in Chief</i>	<ul style="list-style-type: none"> No updates provided 	
m.	<i>Ice Scheduler</i>	<ul style="list-style-type: none"> New time clock seems to be causing issues – teams are complaining. Requests are being looked at and accommodated when possible 	
n.	<i>Web/Communications</i>	<ul style="list-style-type: none"> No updates provided 	
o.	<i>Joe Liaison</i>	<ul style="list-style-type: none"> November meeting had to be rescheduled 100% registered 	

		<ul style="list-style-type: none"> • Hoodie Design will be reviewed with the committee • Medals are ordered • Ring design is coming • Mooseheads approached us to work together – more to come on that • Hoodies will be sold at RBC and CH • High Button coming back this year • 50 cases of pucks in the Joe cage for the tournament • New lock has been placed on the cage as things seem to be going missing and gone through 	
4.	<i>Round Table</i>		

Meeting Adjourned: 8:37 pm.

Next Meeting – January 12, 2025 at 7:00 pm

Respectfully Submitted by Nicole Poplar on January 12, 2025