



**Cole Harbour Bel Ayr Minor Hockey Association
Board Meeting**

Date: September 7, 2025

Time 6:00 pm – 8:00 pm

Location: Cole Harbour Place - Hockey Office

Attendees:

Jonathan Hunter	President
Roberta Hupman	Treasurer
Scott Graham	Vice President
Chris Hunter	Registrar
Stephen Slaunwhite	Director, Risk Management
Kevin Cowper	Director, Competitive
Nicole Poplar	Director, Manager/Treasurer
Brian Hurdis	Director, Equipment
Jason Clark	Referee in Charge
Jeff McPhee	Director, Joe Lamontagne Tournament
Paul Thibideau	Ice Scheduler

Regrets:

Melanie Lamothe	Secretary
Sandy Andrews	Director, Recreational
Paul Birmingham	Director, Communications

Meeting called to order 6:00 pm

Item	To	Discussion	Action
1)	Agenda		
a)	<i>Additions to Agenda</i>	No additions	
2)	Minutes		
a)	<i>Minutes</i>	Approved by Roberta Hupman and seconded by Jason Clarke	
3)	Old Business		
a)	-	-	-
4)	Executive Reports		

a)	<i>President</i>	• Direct any concerns to Jonathan before going to Hockey Nova Scotia • Tryout email has been created – direct all questions to this email related to tryouts	
b)	<i>Treasurer</i>	• Financial statement provided • Net Assets available to utilize • Donation received for goalie development sessions	Draft guidelines for Financial Assistance for review Review items to purchase for teams to use
c)	<i>Vice-President</i>	• Interviews conducted for Director, U7/U9 – candidate recommended, discussion on all candidates MOTION: Kelsey Stoddard the successful candidate – Voted all in favour • Director, Development, interviews conducted – candidate recommended and discussion on all candidates MOTION: Jonathan Dean the successful candidate – Majority in favor • Hockey Nova Scotia has approved the Junior Coach Program ○ Players will need to apply ○ Screened ○ Training conducted ○ Schedule will be created for Jr. coaches MOTION: To adopt the Junior Coach Program – Voted all in favour	Candidates to be notified of the results Inclusion and Diversity position to be drafted
d)	<i>Secretary</i>	• No updated provide – absent	
e)	<i>Registrar</i>	• Tryout registration is closed • Current registration numbers ○ 564 total Cole Harbour players ○ 29 total – Out of Area • U23 opened and sold out within the day – currently has a waiting list	Announce a U23 waiting list and potential for a second team

f)	<i>Director, Competitive</i>	Pre-season sessions, up and running – good success so far, extra sessions for goalies	
g)	<i>Director, Recreational</i>	No update provided	
h)	<i>Director, U7/U9</i>	No update provided	
i)	<i>Director, Manager/Treasurer</i>	- Manager and Treasurer Manual edited and sent to board for review – final edits will be completed and uploaded - Emergency Action Plan drafted 2 Bank Accounts have been opened so far – bank is planning to open more this week	Send out EAP for approval
j)	<i>Director, Risk Management</i>	- First Aid kits on route – will purchase razors and aspirin - Tracking system for each kit being handed out - Teams will replenish throughout the year if they run out of items, except U7 - Completed the new Shift Forward program - Potential coaches qualifications being reviewed - Potential to host first aid certification event with a hybrid approach, need cost, etc.	Tracking system for kits See if the Shift Forward program is in other languages Look further into the hybrid first aid course
k)	<i>Director, Equipment</i>	- Tryout jerseys arrived and sorted - New jerseys/socks ready for pick up - New pucks have been ordered - For exhibition games – can players wear their tryout jerseys? - Goalie gear from last season was not returned – players still using it for this season. - Look at purchasing small goalie gear, particularly for the U7/U9 age - Looking at creating a sign-in/sign-out sheet for goalie gear 22 old jerseys have been given away	
l)	<i>Director, Communications</i>	No updated provided	

m)	<i>Director, Joe Lamontagne Tournament</i>	No new updates – first meeting to be held later this month	
n)	<i>Referee in Chief</i>	Referees lined up for the 2025/2026 season	
o)	<i>Ice Scheduler</i>	- No current contract with East Coast for ice - Shearwater ice booked – lost Saturday ice. Have Sunday, Monday and Friday - Cole Harbour ice booked - Times forwarded to Central Minor to book games - Saturday 6:00-8:00 available – looking at development sessions to be held	
5)	New Business		
a)	<i>Tryout Survey</i>	125 responses received - Pros and cons of opening tryouts up to parents discussed	Results and decision to be shared
b)	<i>Tryout Policy</i>	- Sent out – reviewed, edits suggested - Position specific session new this year - U13AAA specific tryouts new this year - Goalie specific information updated	Edits to be made and sent out
6)	Round Table		
a)	-	-	-

Adjourned: September 7, 2025 at 9:40 pm

Next Meeting:
October 5, 2025
6:00 pm – 8:00 pm