



**Cole Harbour Bel Ayr Minor Hockey Association
Board Meeting**

Date: October 5, 2025
Time 7:30 pm – 9:30 pm
Location: Cole Harbour Place - Hockey Office

Attendees: Jonathan Hunter President
 Roberta Hupman Treasurer
 Scott Graham Vice President
 Stephen Slaunwhite Director, Risk Management
 Sandy Andrews Director, Recreational
 Jonathan Dean Director, Development
 Nicole Poplar Director, Manager/Treasurer
 Brian Hurdis Director, Equipment
 Paul Birmingham Director, Communications
 Jason Clark Referee in Charge
 Jeff McPhee Director, Joe Lamontagne Tournament
 Paul Thibideau Ice Scheduler

Regrets: Vacant Secretary
 Chris Hunter Registrar
 Kevin Cowper Director, Competitive

Meeting called to order 7:27 pm

Item	To	Discussion	Action
1)	Agenda		
a)	<i>Additions to Agenda</i>	No additions	
2)	Minutes		
a)	<i>Minutes</i>	Approved by Brian Hurdis and seconded by Jeff McPhee	
3)	Old Business		

a)	<i>Tryouts</i>	<ul style="list-style-type: none"> • Tryouts are complete • Overall good feedback received on keeping them closed • Schedule the parent tryout meeting throughout the week and not a Friday evening • Stagger age groups a bit different next year as to not interfere/delay from outside hockey tryouts. • Send out a survey out to membership on how they feel tryouts went • Potential to have only a U15AA/A tryout with U15B being a separate tryout 	
4) Executive Reports			
a)	<i>President</i>	<ul style="list-style-type: none"> • Melanie has stepped down – Secretary role will need to be posted • DEI posting is drafted and will need to be reviewed and posted. 	DEI posting to be sent out.
b)	<i>Treasurer</i>	<ul style="list-style-type: none"> • High school tryouts are completed – some credits are being request, working on getting these sent back to parents • Put a notification on registration next year for those age groups where you can register with a no payment option until their player knows where they will be playing for that season • Financial Asset Statement sent out for review • Funding policy drafted 	<p>Summer camp revenue to be sent out</p> <p>Funding policy to be sent out for review</p>
c)	<i>Vice-President</i>	<ul style="list-style-type: none"> • Incoming parent has an indefinite suspension – will need more details once the transfer is complete. 	
d)	<i>Secretary</i>	<ul style="list-style-type: none"> • No updates provided 	
e)	<i>Registrar</i>	<ul style="list-style-type: none"> • No updates provided 	
f)	<i>Director, Competitive</i>	<ul style="list-style-type: none"> • No updates provided 	

g)	<i>Director, Recreational</i>	<ul style="list-style-type: none"> • Looking for additional players for U15 to be able to roster 2 U15C teams. 	
h)	<i>Director, U7/U9</i>	<ul style="list-style-type: none"> • U7 teams formed, and practices have started • U9 balancing completed – head coaches approved. • U9 developing does not currently have a head coach – messaing will be sent out to parents this evening 	
i)	<i>Director, Manager/Treasurer</i>	<ul style="list-style-type: none"> • All but 3 accounts are opened • Cheat sheets created for Treasurers/Managers to help them throughout the season • Some teams have reached out to get their account transferred to their team 	
j)	<i>Director, Development</i>	<ul style="list-style-type: none"> • Preparing coach development ideas • Higher standards on practice plans • Skating should be the focus while making it fun • Have a pathway to achieve the next level • Working on body contact/safety – to be done yearly • Potential to create a repository for practice plans to live so coaches can get some • Hockey Canada has lots of practice plans 	
k)	<i>Director, Risk Management</i>	<ul style="list-style-type: none"> • First aide course has been set up (min 10, max 18). Will be hybrid: modules to be completed at home and hands on will October 25 from 0900-1330. • \$80 per person – will start with U7/U9 head coaches and go from there • First Aid kits are ready to be handed out. • Reviewing qualifications for team staff is ongoing • RCMP will do a Criminal record check night at CHP • Direct people to Hockey Nova Scotia website for up-to-date qualification requirements. 	
l)	<i>Director, Equipment</i>	<ul style="list-style-type: none"> • Balancing sets are ready for Rec balancing starting this weekend. • Team sets almost built – pick up will be announced at a later date. 	

		<ul style="list-style-type: none"> Inquiring about new jerseys – getting 3 sealed quotes to bring back to the Board for approval 	
m)	<i>Director, Communications</i>	<ul style="list-style-type: none"> No updates provided 	
n)	<i>Director, Joe Lamontagne Tournament</i>	<ul style="list-style-type: none"> 1st meeting has happened Holding steady on registration fee Profitable last year Need to hire full time security at RBC for the whole tournament Registration opens October 29, 2025 Teams already reaching out to register 	
o)	<i>Referee in Chief</i>	<ul style="list-style-type: none"> Held parents meeting with 1st year referee parents to outline expectations Training ongoing for 1, 2,3-year refs First aid kit for the referee room? 	
p)	<i>Ice Scheduler</i>	<ul style="list-style-type: none"> Shearwater ice is in Scheduling is ongoing 	
5)	New Business		
a)	-	-	-
6)	Round Table		
a)	-	<ul style="list-style-type: none"> Skate sharpening cards should be in soon from ProHockey Life 	-

Adjourned: October 5, 2025 at 9:54 pm

Next Meeting:
November 9, 2025
7:00 pm – 9:00 pm