



**Cole Harbour Bel Ayr Minor Hockey Association
Board Meeting**

Date: March 10, 2026
Time: 7:00 pm – 9:24 pm
Location: Cole Harbour Place - Hockey Office

Attendees: Jonathan Hunter President
 Roberta Hupman Treasurer
 Chris Hunter Registrar
 Kelsey Stoddard Director, U7/U9
 Victoria Macdonald Secretary
 Johnathan Dean Development Coordinator
 Jason Clark Referee in Charge
 Jeff McPhee Director, Joe Lamontagne Tournament
 Paul Thibideau Ice Scheduler
 Kevin Cowper Director, Competitive
 Brian Hurdis Director, Equipment
 Scott Graham Vice President
 Stephen Slaunwhite Director, Risk Management

Regrets: Jonathan Dean Director, Development
 Vacant Director, Recreational
 Paul Birmingham Director, Communications
 Vacant Director, Manager/Treasurer

Meeting called to order 7:01 pm

Item	To	Discussion	Action
1)	Agenda		
a)	<i>Additions to Agenda</i>	No additions	
2)	Minutes		
a)	<i>Minutes</i>	Approved with recommended changes to AP policy wording – First Roberta and Seconded by Scott.	
3)	Old Business		
a)		<ul style="list-style-type: none"> • No points raised. 	

4) Executive Reports			
a)	<i>President</i>	<ul style="list-style-type: none"> Nicole Poplar has resigned as the Manager Coordinator. This position is now vacant. Treasurer and secretary both offered to assist with Manager Coordinator duties until another candidate is awarded the roll. 	
b)	<i>Treasurer</i>	<ul style="list-style-type: none"> Outstanding items are ECV billing and Referee invoice. CMHL invoice to follow for semis and finals. All team billing is paid in full. The Joe is paid. Only 3 players outstanding on registration – all are working on payment plans. Registration currently covers 30 minutes of practice ice and 1 home game per week. 	
c)	<i>Vice-President</i>	<ul style="list-style-type: none"> Treasurer has offered to take over the 50/50 going forward or until position is filled. Post Volunteer Code of Conduct Policy was circulated for review. Motion: To approve Post Volunteer Policy: First Brian, Seconded by Jason. CIRP Policy was circulated and discussed. Motion: To pass CIRP policy. First by Roberta, Seconded by Jason. Admin Manual was circulated and reviewed in detail. We agreed on sending feedback to Scott via email and parking this topic for another meeting. 	<p>Review Admin manual and update Scott on suggestions.</p> <p>Parking lot item created for Admin Manual review and approval at next Board Meeting.</p>
d)	<i>Secretary</i>	<ul style="list-style-type: none"> Actively working on completing required paperwork for the Joint Stock Registry Renewal was paid to the joint stock registry. 	
e)	<i>Registrar</i>	<ul style="list-style-type: none"> No updates provided. 	<p>Action item: Number predictions for 2026-2027 season requested.</p>

f)	<i>Director, Competitive</i>	<ul style="list-style-type: none"> Dates for Summer Development Sessions are actively being worked on. Scheduling through CMHL with the addition of the South Conference coming into the league needs to be addressed. Suggestion made to put out a survey to membership/parents for a vote to bring to the league. Awards for yearend are being sourced 	Action item: Create the survey and share.
g)	<i>Director, Recreational</i>	<ul style="list-style-type: none"> No updates provided 	
h)	<i>Director, U7/U9</i>	<ul style="list-style-type: none"> Novice HC Rules need to be reviewed. Year End Trophies have been ordered. U9 Adv. Team hasn't requested officials for an upcoming game; this will be investigated. Coaching complaints were discussed. 	Parking lot item: Review HC U9 Rules.
i)	<i>Director, Manager/Treasurer</i>	<ul style="list-style-type: none"> No updates Provided 	
j)	<i>Director, Development</i>	<ul style="list-style-type: none"> No updates provided. 	
k)	<i>Director, Risk Management</i>	<ul style="list-style-type: none"> Email sent to parents for volunteers during the Sidney Crosby Shootout at the Joe - Two Deep Rule must be enforced and followed. Volunteers must have an active Clearance filed with the Association. 	
l)	<i>Director, Equipment</i>	<ul style="list-style-type: none"> Practice Jersey Vendor and Quotes were discussed. Order Tryout Jerseys from winning bid. With request to honor partnership agreement after further discussion and approval from the board. Voted: All in favor. Motion: Order Tryout Jerseys First by Steve seconded by Paul. 	Parking lot item: Ice Bumpers Parking lot item: Review partnership offers.
m)	<i>Director, Communications</i>	<ul style="list-style-type: none"> No updates provided 	
n)	<i>Director, Joe Lamontagne Tournament</i>	<ul style="list-style-type: none"> The schedule has been released. With no major feedback. Everything is set and ready to go. 	

		<ul style="list-style-type: none"> • Concert is on March 21, donations at the door to be collected for a community fund. 	
o)	<i>Referee in Chief</i>	<ul style="list-style-type: none"> • Day of Champions issue was discussed. Details will be forwarded to required individuals to discuss. HNS is involved. 	Email details of incident to required members of the Board of Directors.
p)	<i>Ice Scheduler</i>	<ul style="list-style-type: none"> • Suggestion to certify someone to host checking clinics. This would ideally be able to be run in the Month of March for Spring/Summer leagues. 	
5)	New Business		
a)	<i>Vice President</i>	<ul style="list-style-type: none"> • New Business: U18 incident was discussed and voted on. • Motion: created on U18 incident to implement 2 game suspension for team staff involved. First by Paul, seconded by Steve. 	-
6)	Round Table		
a)	-	<ul style="list-style-type: none"> • <u>Parking lot item:</u> Ice Bumpers • <u>Parking lot item:</u> Review partnership offers. • <u>Parking lot item:</u> Review HC U9 Rules. • <u>Parking lot item:</u> Review Admin Manual to discuss for approval at next Board Meeting. 	

Adjourned: March 10, 2026, at 9:24 pm – First Brian, Second Jeff.

Next Meeting:
April 12, 2026: 6:00 pm – 9:00 pm