



**Cole Harbour Bel Ayr Minor Hockey Association
Board Meeting**

Date: January 6, 2026
Time: 7:00 pm – 9:00 pm
Location: Cole Harbour Place Hockey Office

Attendees:

Jonathan Hunter	President
Roberta Hupman	Treasurer
Chris Hunter	Registrar
Kelsey Stoddard	Director, U7-U9
Nicole Poplar	Director, Manager/Treasurer
Victoria MacDonald	Secretary
Jonathan Dean	Director, Development
Jason Clark	Referee in Charge
Jeff McPhee	Director, Joe Lamontagne Tournament
Kevin Cowper	Director, Competitive
Scott Graham	Vice President
Stephen Slaunwhite	Director, Risk Management
Brian Hurdis	Director, Equipment

Regrets:

Vacant	Director, Recreational
Paul Birmingham	Director, Communications
Paul Thibideau	Ice Scheduler

Meeting called to order 7:00 pm

Item	To	Discussion	Action
1)	Agenda		
a)	<i>Additions to Agenda</i>	No additions	
2)	Minutes		
a)	<i>Minutes</i>	Approved by Nicole Poplar and seconded by Brian Hurdis	
3)	Old Business		
a)		<ul style="list-style-type: none"> No points raised. 	
4)	Executive Reports		
a)	<i>President</i>	<ul style="list-style-type: none"> Reviewing applications for Rec Coordinator Role 	

<p>b) <i>Treasurer</i></p>	<ul style="list-style-type: none"> • Reviewed Player Assistance Policy. Discussed the inclusion of the U23 level. Policy will be amended to state that expectation of applicants/recipients to actively participate in team fundraising. Policy will be posted and circulated on the website. Share team level budgets for each age level and tier so parents signing up for hockey understand the financial commitment. • Reviewed Procurement policy. Any purchase above \$5,000 requires board approval. Exception will be ice and officials. Procurement thresholds can be waived with board approval. • Reviewed the Financials Statement of Operations. • Insurance costs for coaches and players are \$85.00 each. Max of five coaches per team to be paid for by association, additional coaches will need to be paid through team budget/fundraising. 1:5 ratio for coach to player for all teams (U9-U23) to be set 1:3 ratio for U7. • Financial Statement review. AR represents monies owed by teams, this will be updated on January 31, 2026 when teams submit Budgets. There are approximately \$4,200 in outstanding registration fees that are being collected through monthly or scheduled payments. • Summer Development Camp Financials Reviewed. Program was profitable and board to discuss execution and plan for summer 2026. This will be discussed at the next meeting in more detail. Summer camps in 2026 will be offered to Cole Harbour players first. Board to create a document stating players from other associations must email to be placed on waitlists and will be able to participate in the event there are not enough Cole Harbour players registered to fill numbers. Two deep rule must apply to Development programs. Have players bring both light and dark jerseys to all shinny games rather than have jersey handout. Full payment will be required to participate. Suggestion to run shinny games in sequence from 6pm-10pm. 	<p>Manager Director to create document of team budgets to be shared with policy.</p> <p>Ice costs broken out of development ice for review in March or April 2026.</p> <p>Registrar to outline this on Manager Manual and communicate this ratio at beginning of 2026-2027 season.</p> <p>Round table this discussion for future meeting. Discuss jerseys, two-deep, appointing a committee to run the dev. programs.</p>
<p>c) <i>Vice-President</i></p>	<ul style="list-style-type: none"> • Requesting clear and defined rules surrounding AP & U18 player suspensions around exhibition games, regular games, and 	

		<p>tournament games. Awaiting a response from HNS.</p> <ul style="list-style-type: none"> U18AA stick situation to discuss with president. 	
d)	<i>Secretary</i>	<ul style="list-style-type: none"> October and November minutes will be posted to the website. 	Email to Communication Director for posting.
e)	<i>Registrar</i>	<ul style="list-style-type: none"> All players are registered. All rosters are complete in HCR. 	
f)	<i>Director, Competitive</i>	<ul style="list-style-type: none"> Kudos to the Development Coordinator for the newly launched development program running smoothly. Issues regarding the additions of teams into CMHL league at more levels this year. No solution is present currently. Further discussion to take place at the next meeting. It has been discovered that some Cole Harbour teams are travelling more than other teams in the CMHL. Emails sent to discuss this with the CMHL. \$500.00 development fee reminder 	Manager Director to send an email to managers reminding them of the \$500 development funds for each team outlining the process.

g)	<i>Director, Recreational</i>	<ul style="list-style-type: none"> No updates provided – Vacant. President handling duties currently. 	
h)	<i>Director, U7/U9</i>	<ul style="list-style-type: none"> U9 division is running smoothly. Requesting that referee in chief ask referees to toss puck in the center of the ice area when possible, during U9 games. Use of New U9 nets during games U7 coaching complaint to review. Practice plans, development suggestions and structure to be presented to coaches and monitored by board. A meeting will be scheduled with the coach to discuss. Timbits jerseys have been received for the Jamborees. 	<p>Email to coaches about new nets to be used for games</p> <p>Follow up on coaching concerns</p>
i)	<i>Director, Manager/Treasurer</i>	<ul style="list-style-type: none"> 50/50 update. Look up funds not assigned to a player and work with Rafflebox. Discussed importance of team paperwork not being filled out. Managers will be reviewed and approved by board in 2026-2027 season. Interim Budgets are due January 31 	Reminder to Teams re Interim budgets

j)	<i>Director, Development</i>	<ul style="list-style-type: none"> • Development sessions are beginning. Player turn out has been good. More coaching attendance is encouraged. • U18 development sessions had zero attendance, should this continue the U18 development ice will be allocated to other levels. • Goalie development sessions are well attended. Good feedback from coaches and team staff. • Working on growing the Junior Mentorship Program • Creating pathways on development expectation at each age level to help coaches at beginning of season 	Pathways to be worked on and presented to board late spring early summer for 2026-2027 season.
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k)	<i>Director, Risk Management</i>	<ul style="list-style-type: none"> • Compliance is at 98.3% for coaching staff courses. Only 4 pending and paperwork is under review. • Spordle accounts have all been updated with CRC's for all team staff. <p><u>MOTION:</u> Hard date going forward for paperwork to be completed</p> <p>VOTED all in favour</p> <p><u>MOTION:</u> Have Treasurers complete their Criminal Record checks starting in 2026/2027</p> <p>VOTED all in favour</p>	
l)	<i>Director, Equipment</i>	<ul style="list-style-type: none"> • Quotes for tryout jerseys pending. • New league jerseys to be presented at the next meeting. 	
m)	<i>Director, Communications</i>	<ul style="list-style-type: none"> • No updates provided 	
n)	<i>Director, Joe Lamontagne Tournament</i>	<ul style="list-style-type: none"> • Entire tournament was full in 48 minutes. 	
o)	<i>Referee in Chief</i>	<ul style="list-style-type: none"> • U9 Complaint addressed. We follow Hockey Nova Scotia Rules for where the puck is dropped during games. 	

		<ul style="list-style-type: none">• Things are running smoothly.	
p)	<i>Ice Scheduler</i>	<ul style="list-style-type: none">• No updates provided	

5)	New Business		
a)	-	-	-
6)	Round Table		
a)	-	<ul style="list-style-type: none"> • Purchase a new lock for the U9 nets locker as they are being left all over the rink and used by other levels. • Send Request to CHP to ensure that the new nets are being used for games. 	President to send request to CHP to ask them to use the new nets in all arenas during games.

Adjourned: January 6, 2026, at 9:30 pm

Next Meeting: February 3, 2026
7:00 pm – 9:00 pm